



Bray Parish Council

The Parish Office
Moneyrow Green
Holyport
Maidenhead
Berks
SL6 2NA

The Clerk: Janice Eden-Bagley
Tel: 01628 777997
E Mail address: clerk@brayparishcouncil.gov.uk
Website: www.brayparishcouncil.gov.uk

28th July 2015

To All Councillors'

You are hereby summoned to attend an **EXTRAORDINARY GENERAL MEETING** of the Bray Parish Council to be held at **9.30pm** on **MONDAY 3RD AUGUST 2015** in Braywood Memorial Hall, Fifield Road, Fifield.

MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.

Signed

Janice Eden-Bagley

Janice Eden-Bagley
Clerk to the Parish Council

Filming/Recording of Meetings – The council permits the filming, recording and photography of its public meetings. By attending the meeting you are consenting to being filmed / recorded unless you notify the Clerk in advance that you do not wish to be.

AGENDA

1. **CHAIRMAN'S REQUEST**
2. **APOLOGIES FOR ABSENCE, DECLARATIONS OF INTEREST AND DISPENSATIONS**
3. **PARISH CLERK RECRUITMENT**
Proposal to recruit a full time Parish Clerk based on 37.5 hours per week, which includes provision of 1 hour per week for evening meetings. Starting salary LC31 £27,123 (£14.10 per hour) rising to LC32 £27,924 (£14.51 per hour) after 6 months and is subject to a satisfactory performance review.
Councillors – please refer to the FOWG meeting notes sent out with this agenda. FOWG
3. **PARISH CLERK HANDOVER PERIOD**
Proposal that the existing Clerk provides remote support to the new Clerk for a period of 3 months from October to December 2015.
Councillors – please refer to the FOWG meeting notes sent out with this agenda. FOWG
4. **ASSISTANT CLERK**
Proposal to recruit a part time Assistant Clerk based on 21 hours per week, which includes provision of 1 hour per week for planning meetings. Starting salary LC17 £17,714 pro rata, (£9.03 per hour) rising to LC18 £17,714 pro rata, (£9.21 per hour) after 6 months and is subject to a satisfactory performance review.
Councillors – please refer to the FOWG meeting notes sent out with this agenda. FOWG
5. **DATE OF NEXT MAIN COUNCIL MEETING**
The General Meeting of the Parish Council will be held at 7.30pm on 21st September 2015.