



Bray Parish Council

The Clerk: Mrs Susan Cook
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10th May 2016

To: All members of the Council

CLLrs: M Airey, B Bou-Shreih, D Burbage, S Dudley, K Elvin, J Glover, C Graham, P Janikoun, S Kiely, L Kneen, N Marsh, M Pierce, C Yates, L Walters, D Wilson.

Dear Sir/Madam,

You are hereby summoned to attend the **Annual General Meeting** of the Bray Parish Council to be held at **7:00pm** on **Monday 16th May 2016** in **Braywood War Memorial Hall, Fifield Road, Fifield**, where the following business will be transacted.

Members of the Public and the Press are welcome to attend.

Yours faithfully,

Susan Cook

**Mrs Susan Cook,
Clerk to the Council**

Filming/Recording of Meetings – The Council permits the filming, recording and photography of its public meetings. By attending the meeting you are consenting to being filmed / recorded unless you notify the Clerk in advance that you do not wish to be.

AGENDA

1. **Fire Safety Regulations**
A reminder to all in attendance of the fire safety regulations for the venue of the meeting.
2. **Election of the Chairman for the forthcoming year and signing of the Declaration of Acceptance.**
3. **Election of the Vice-Chairman for the forthcoming year and signing of the Declaration of Acceptance.**
4. **Election of the Chairman and Vice-Chairman of the Planning Sub-Committee for the forthcoming year.**
5. **Apologies for Absence, Declarations of Interest and Dispensations**
6. **Health and Safety**
- 6.1 Update from the Clerk on parish play areas and accident book entries. Clerk
7. **Minutes of the Previous General Meeting**
To approve the Minutes of the meeting held on 11th April 2016.
8. **Parish Sub Committees**
Review of delegation arrangements to the following committees and identification of members.
 - Disciplinary Sub Committee
 - Grievance Sub Committee

Councillors – please refer to the current member list sent out with this agenda.

9. **Parish Working Groups**

Identification of members to Parish Working Groups

- Finance and Operations Working Group (FOWG)
- Land Management Working Group (LMWG)
- Capital Projects/S106 Working Group
- IT Working Group
- Newsletter and Website Working Group
- Strategy Working Group

Councillors – please refer to the current member list sent out with this agenda.

10. **Parish Finance**

10.1 Play Area Inspections Contract Continuation

Proposal to continue the contract with ARD playgrounds on the same basis and at the same costs until 31st March 2019

Councillors – please refer to the quote provided by ARD playgrounds

11. **Parish Council Representation on the RBWM Crime and Disorder Panel**

A collective decision is required for the Parish Council Representative on the Crime & Disorder overview and scrutiny panel.

Councillors – please refer to the candidate details provided

Public Question Time

12. **Date of Next Main Council Meeting**

The next General meeting will be held at 7:30pm on Monday 20th June 2016

Please note that the Planning meeting will commence after completion of the AGM.