



Bray Parish Council

The Clerk: Mrs Susan Cook
Address: The Parish Office
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13th September 2016

To: All members of the Council

CLLrs: M Airey, B Bou-Shreih, D Burbage, S Dudley, K Elvin, J Glover, C Graham, P Janikoun, S Kiely, L Kneen, N Marsh, M Pierce, C Yates, L Walters, D Wilson.

Dear Sir/Madam,

You are hereby summoned to attend a **General Meeting** of the Bray Parish Council to be held at **7:30pm on Monday 19th September 2016** in **Braywood War Memorial Hall, Fifield Road, Fifield**, where the following business will be transacted.

Members of the Public and the Press are welcome to attend.

Yours faithfully,

Susan Cook

**Mrs Susan Cook,
Clerk to the Council**

Filming/Recording of Meetings – The Council permits the filming, recording and photography of its public meetings. By attending the meeting you are consenting to being filmed / recorded unless you notify the Clerk in advance that you do not wish to be.

AGENDA

1. Chairman's request

2. Apologies for Absence, Declarations of Interest and Dispensations

3. Health and Safety

3.1 A reminder to all in attendance of the fire safety regulations for the venue of the meeting

3.2 Update from the Clerk on Parish play areas and accident book entries.

4. Minutes of the Council Meeting held on 15th August 2016

To approve the minutes of the general meeting held on 15th August 2016.

5. Public Question Time

6. Report from the Clerk

[Councillors – Please refer to the report sent out with this agenda](#)

Clerk

7. Parish Finance

7.1 Finance Working Group

A meeting took place on 15th September 2016.

FOWG

[Councillors – Please refer to the report sent out with this agenda](#)

7.2 Receipt of Certified Annual Return

The certified annual return has been received from the external auditors, Mazars, with no matters arising.

7.3 Councillor Allowances

Proposal to maintain Councillor Allowances at the current rate of £300.00

NB: Co-opted Councillors are not entitled to this allowance

7.4 Spending Decision Report

Details of the following expenditure can be found on the Spending Decision Report.

[Councillors – please refer to the report sent out with this agenda.](#)

7.5 Royal British Legion

Proposal to donate £500.00 to the Royal British Legion for three memorial wreaths to be laid in remembrance of the fallen at Bray War Memorial, Braywood War Memorial Hall and Oakley Green and Fifield Memorial.

7.6 Replacement Bins for Gays Lane Field and Springfield Park

Permission is sought for the Clerk to expend up to £1,400. for the purchase of replacement bins for Gays Lane Field and Springfield Park

[Councillors – Please refer to the proposal sent out with this agenda](#)

7.7 Payments List

Approval to pay accounts on payments list

[Councillors – please refer to the report sent out with this agenda.](#)

8. Reports from other Working Groups

8.1 Finance & Operations Working Group (FOWG)

A meeting took place on 15th September 2016

FOWG

[Councillors – Please refer to the report sent out with this agenda](#)

8.2 Land Management Working Group

The next working group meeting will be on 23rd September

8.3 IT Working Group

The next working group meeting will be on 22nd September

8.4 S106 Working Group

No meeting to report

8.5 Strategy Working Group

No meeting to report

8.6 Newsletter Working Group

A meeting took place on 2nd September 2016

NLWG

[Councillors – Please refer to the report sent out with this agenda](#)

9. General Matters

9.1 BPNP

Update from Cllr Graham

9.2 M4 Junction 3 to 12 Smart Motorway Scheme

Report on letter received from Highways Agency and update from Cllr Janikoun

10. Alexander, Dedworth and Oakley Green & Fifield

10.1 Update on Phoenix Gym & Fifield Flooding
Report from Cllr Yates

10.2 Manor Grove Update

Cllrs Glover & Marsh along with the Clerk are due to meet Daniel Akam from Berks, Bucks and Oxon Wildlife Trust on 23rd September to discuss possible options for the site.

11. Bray

11.1 Update on widening of A308 at Upper Bray Road
Report from Cllr Elvin

12. Holyport

Nothing to report

13. Chairman's Business

14. RBWM Update

Report by the Borough Ward Councillor on borough activities
Report from Cllr Dudley

15. Correspondence and Councillors Forum

15.1 Request received from Marilyn Coppinger to use Holyport Green to hold a Carol Service on 16th December for an hour from around 6:00

Councillors are asked to provide permission for the above event

15.2 Request received from OGAFCA to erect a Christmas Tree on the public space in Fifield Village

Councillors are asked to provide permission for the above

15.3 Request received from RBWM to use the Bray High Street car Park as a recycling point for Christmas Trees

Councillors are asked to provide permission for the above

16. Date of Next Main Council Meeting

The next General meeting will be held at 7:30pm on Monday 31st October 2016