



Bray Parish Council

The Clerk: Mrs Susan Cook
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21st February 2017

To: All members of the Council

CLRs: B Bou-Shreih, D Burbage, S Dudley, K Elvin, J Glover, C Graham, P Janikoun, S Kiely, L Kneen, N Marsh, M Pierce, C Yates, L Walters, D Wilson.

Dear Sir/Madam,

You are hereby summoned to attend a **General Meeting** of the Bray Parish Council to be held at **7:30pm** on **Monday 27th February 2017** in **Braywood War Memorial Hall, Fifield Road, Fifield**, where the following business will be transacted.

Members of the Public and the Press are welcome to attend.

Yours faithfully,

Susan Cook

**Mrs Susan Cook,
Clerk to the Council**

Filming/Recording of Meetings – The Council permits the filming, recording and photography of its public meetings. By attending the meeting you are consenting to being filmed / recorded unless you notify the Clerk in advance that you do not wish to be.

AGENDA

- 1. Chairman's request**
- 2. Apologies for Absence, Declarations of Interest and Dispensations**
- 3. Health and Safety**
 - 3.1 A reminder to all in attendance of the fire safety regulations for the venue of the meeting
 - 3.2 Update from the Clerk on Parish play areas and accident book entries.
- 4. Minutes of the Council Meeting held on 16th January 2017.**

To approve the minutes of the general meeting held on 16th January 2017.
- 5. Public Question Time**
- 6. Presentation from Steve Adams, Chairman of the Bray Parish Neighbourhood Plan Steering Group on the defence of the Green Belt in Bray Parish.**
- 7. Report from the Clerk**

[Councillors – Please refer to the report sent out with this agenda](#)

Clerk

8. Parish Finance

8.1 Finance Working Group

A meeting took place on 17th February 2017.

FOWG

Councillors – Please refer to the report sent out with this agenda

8.2 Proposal to adopt revised Complaints Procedure

Proposal for the revised Complaints Procedure to be approved and adopted

Councillors – please refer to the report sent out with this agenda.

8.3 Proposal to adopt Lettings Policy

Proposal for the Lettings Policy to be approved and adopted

Councillors – please refer to the report sent out with this agenda.

8.4 Proposal for write off of bad debt

Proposal for the amount of £20.80 to be written off the Parish Council books, following non-payment of allotment rent.

8.5 Spending Decision Report

Details of the following expenditure can be found on the Spending Decision Report.

Councillors – please refer to the report sent out with this agenda.

8.6 Proposal to undertake 'patching works' at various Parish locations

Proposal for the Clerk to incur expenditure of up to £9,460 for tarmac repairs and patching in St Michaels Church, High Street Car Park, Cemetery roadway, outside 'The George' and on Pamela Row.

Councillors – please refer to the report sent out with this agenda.

8.7 Payments List

Approval to pay accounts on payments list

Councillors – please refer to the report sent out with this agenda.

9. Reports from other Working Groups

9.1 Finance & Operations Working Group (FOWG)

A meeting took place on 18th February 2017

FOWG

Councillors – Please refer to the report sent out with this agenda

9.2 Land Management Working Group

A meeting took place on 27th January 2017

LMWG

Councillors – Please refer to the report sent out with this agenda

9.3 IT Working Group

No meeting to report

9.4 S106 Working Group

No meeting to report

9.5 Strategy Working Group

The Strategy Working Group is expected to meet by the middle of March and currently consists of Cllrs Kneen, Marsh and Yates; additional Councillors are required to form the core of the Working group.

9.6 Newsletter Working Group

A meeting took place on 22nd February 2017

NLWG

Councillors – Please refer to the report sent out with this agenda

10. General Matters

10.1 M4 Junction 3 to 12 Smart Motorway Scheme

Update from Cllr Janikoun re meeting with Highways England on 19th January 2017.

10.2 Update on the Councillors vacancy for Dedworth Ward

The Clerk to provide an update on the process to date and to advise if sufficient requests for an election have been received or if the parish council will need to co-opt a Councillor

10.3 Councillors to consider a replacement as Vice-Chair of Planning Committee

Councillors are asked to consider if a Vice-Chair for the Planning Committee should be elected or whether to wait until the Annual Meeting in May.

10.4 Response from the Prime Minister and Department of Transport regarding Heathrow third runway

The Clerk received a reply from the Prime Minister in response to the concerns raised by Bray Parish Council with regards to the Government's decision to support a new runway at Heathrow. The reply explained that noise disturbance will be mitigated by a six and a half hour ban on scheduled night flights and new legally binding noise targets will be introduced, this was accompanied by a letter from the Secretary of State which explained the investment that will take place in improving public transport services and the strategic road network.

A further letter of response was received from Lord (Tariq) Ahmad of Wimbledon, Transport Minister for Aviation advising that a 16 week public consultation on the project was launched on 2nd February and urging Bray Parish Council to represent its concerns in a formal response.

10.6 RBWM Electoral review meeting

Cllr Elvin to report on the above meeting held on 20th February 2017

10.7 Parish Conference

Cllr Elvin to report on the above meeting held on 22nd February 2017

11. Alexander, Dedworth and Oakley Green & Fifield

11.1 Manor Grove update

Cllrs Glover and Marsh to report on recent clearance works and the next steps

12. Bray

12.1 A308 widening at Upper Bray Road

Cllr Elvin to report

13. Holyport

13.1 Request to use Holyport Green for the Holyport Fair on 3rd June 2017

Councillors are asked to approve the use of Holyport Green for the annual Fair on Saturday 3rd June 2017.

13.2 Request to use Holyport Green by Carters Entertainments Ltd

Councillors are asked to approve the use of Holyport Green between Tuesday 10th October and 17th October for the annual fair run by Carters Entertainments Ltd.

13.3 A330 Lorry Watch

Cllr Dudley to advise progress on the re-instatement for the A330 Holyport Green Lorry Watch.

14. Chairman's Business

15. RBWM Update

Report by the Borough Ward Councillor on borough activities

Report from Cllr Dudley

Upcoming RBWM Council Meetings

7th March – Rights of Way and Highway Licensing Panel

8th March – One Borough meeting

9th March – Rural Forum
14th March – Highways, Transport and Environment Overview and Scrutiny Panel
15th March – Maidenhead Development Management Panel
16th March – Adult Services and Health Overview and Scrutiny Panel
21st March – Cabinet Regeneration Sub-Committee
23rd March – Cabinet
30th March – Council
3rd April – Flood liaison group
4th April – Licencing Panel

16. Action List

Councillors – Please refer to the report sent out with this agenda

17. Correspondence and Councillors Forum

18. Local Government Act 1972

Exclusion of the Public

To consider passing the following resolution:-

“That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act”.

19. Date of Next Main Council Meeting

The Annual Parish Assembly will be held at 7:30pm on Monday 10th April 2017.