



Bray Parish Council

The Clerk: Mrs Susan Cook
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9th May 2017

To: All members of the Council

Cllrs: B Bou-Shreih, D Burbage, S Dudley, K Elvin, J Glover, C Graham, P Janikoun, S Kiely, L Kneen, N Marsh, M Pierce, C Yates, L Walters, D Wilson.

Dear Sir/Madam,

You are hereby summoned to attend the **Annual General Meeting** of the Bray Parish Council to be held at **7:30pm** on **Monday 15th May 2017** in **Braywood War Memorial Hall, Fifield Road, Fifield**, where the following business will be transacted.

Members of the Public and the Press are welcome to attend.

Yours faithfully,

Susan Cook

**Mrs Susan Cook,
Clerk to the Council**

Filming/Recording of Meetings – The Council permits the filming, recording and photography of its public meetings. By attending the meeting you are consenting to being filmed / recorded unless you notify the Clerk in advance that you do not wish to be.

AGENDA

- 1) **Fire Safety Regulations**
A reminder to all in attendance of the fire safety regulations for the venue of the meeting
- 2) **Election of the Chairman for the forthcoming year and signing of the Declaration of Acceptance.**
- 3) **Election of the Vice-Chairman for the forthcoming year and signing of the Declaration of Acceptance.**
- 4) **Election of the Chairman and Vice-Chairman of the Planning Sub-Committee for the forthcoming year.**
- 5) **Apologies for Absence, Declarations of Interest and Dispensations**
- 6) **Health and Safety**
Update from the Clerk on parish play areas and accident book entries.

Clerk

7) Minutes of previous meetings

To approve the Minutes of the meetings held on Monday 27th February 2017 and Monday 27th March 2017.

8) Public Question Time

9) Ward Vacancy

Dedworth Ward

Proposal for the Parish Council to accept the recommendation of the co-opting panel for Nick Pellew to be co-opted as Councillor for Dedworth

10) Report from the Strategy Group

A meeting took place on 4th May 2017

Councillors – Please refer to the report sent out with this agenda

10.1 Parish Committee Structure

Proposal to accept the recommendation of the Strategy Group regarding the structure of Committees, sub-committees and working groups

Councillors – Please refer to the report sent out with this agenda

10.2 Appointment of members to Committees, Sub-committees and working groups

Identification of membership to committees, sub-committees and working groups

10.3 Calendar of Meetings

Proposal to accept the recommendation of the Strategy Group regarding the Calendar of meetings until 31st May 2018

Councillors – Please refer to the report sent out with this agenda

10.4 Review of Standing Orders

Proposal to accept the recommendation of the Strategy Group regarding the adoption of the amended Bray Parish Council Standing Orders

Councillors – Please refer to the report sent out with this agenda

10.5 Review of Code of Conduct and Statement of Pecuniary Interest

Proposal to accept the recommendation of the Strategy Group regarding the adoption of the amended Bray Parish Council Code of Conduct and Councillors Statement of Pecuniary Interest

Councillors – Please refer to the reports sent out with this agenda

10.6 Council Publication Scheme

Proposal to accept the recommendation of the Strategy Group regarding the adoption of a publication scheme to support the handling of requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998

Councillors – Please refer to the report sent out with this agenda

11) Parish Finance

Finance Working Group

A meeting took place on the 5th May 2017

Councillors – Please refer to the report sent out with this agenda

11.1 Transfer of Assets on Balance Sheet

Proposal to accept the recommendation of the FOWG that the sum of £20,000 set aside for a new bus stop on A308 at Holyport Road and £5,000 set aside for a bus stop at Reeve Road be moved from the reserve account back into General Reserves for the financial year ending 31st March 2017.

Councillors – Please refer to the finance working group notes sent out with this agenda

11.2 Inventory of Land and Assets

Proposal to accept the recommendation of the FOWG that new and newly identified items on the asset register to the value of £4,227 be included on the register and that inventory items to the value of £102 be written off the asset register and into inventory and that £140 of items that are no longer usable are written off the register.

Councillors – Please refer to the report sent out with this agenda

11.3 Review of Model Financial Regulations and Standing Orders

Proposal to accept the recommendation of the FOWG that the updated NALC model Financial Regulations and Standing Orders are adopted by the Parish Council

Councillors – Please refer to the report sent out with this agenda

11.4 Confirmation of arrangements for insurance cover in respect of all insured risks

A review of the risk assessments is currently taking place. The Council currently has insurance cover in place until the beginning of June and the Clerk is reviewing renewal policies and quotes.

11.5 Spending Decision Report

Details of the following expenditure can be found on the Spending Decision Report.

Councillors – please refer to the report sent out with this agenda.

11.6 Annual Subscriptions

Proposal to pay annual subscriptions and memberships up to £1,950

Councillors – please refer to the report sent out with this agenda.

11.7 Grant Requests

Berkshire Vision – delivery of services to visually impaired residents

Application for a grant of £270.00 towards the provision of support services to visually impaired people living in Bray parish.

Councillors – please refer to the application sent out with this agenda.

11.8 Payments List

Approval to pay accounts on payments list

Councillors – please refer to the report sent out with this agenda.

12) Land Management Working Group

A meeting took place on the 24th March 2017

Councillors – Please refer to the report sent out with this agenda

13) General Matters

13.1 M4 Junction 3 to 12 Smart Motorway Scheme

Update from Cllr Janikoun

13.2 Heathrow 3rd Runway Consultation response

Update from Cllr Marsh

14) Bray

14.1 Priors Way

Update from Cllr Graham

14.2 Request to use Bray Green

Councillors are asked to approve the use of Bray Green for parking by the Maidenhead and Bray Cricket Club on Sunday June 18th for the Ladies Cricket Festival.

15) Holyport

15.1 Parking Review – Stroud Farm Road

Councillors are asked; Does the Parish Council agree with the proposal for yellow lines in Stroud Farm Road and are there any comments that the Parish Council should make on the proposals?

Councillors – Please refer to the report sent out with this agenda

16) Chairman's Business

17) RBWM Update

Report by the Borough Ward Councillor on Borough Activities

Report from Cllr Dudley

Upcoming RBWM Council meetings

16th May – Planning and Housing overview and scrutiny panel

18th May – Highways, Transport and Environment scrutiny panel

23rd May – Annual Council meeting

6th June – Maidenhead Development Management Panel

13th June – Parish Conference

18) Action List

Councillors – Please refer to the report sent out with this agenda

19) Correspondence and Councillors Forum

20) Local Government Act 1972

Exclusion of the Public

To consider passing the following resolution:-

"That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act".

21) Date of next Main Council Meeting

The next Main Parish Council Meeting will be held at 7:30pm on Monday 19th June 2017.