



Bray Parish Council

The Clerk: Mrs Susan Cook
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20th June 2017

To: All members of the Council

Cllrs: B Bou-Shreih, D Burbage, S Dudley, K Elvin, J Glover, C Graham, P Janikoun, S Kiely, L Kneen, N Marsh, N Pellew, M Pierce, C Yates, L Walters, D Wilson

Dear Sir/Madam,

You are hereby summoned to attend the **Main Council Meeting** of the Bray Parish Council to be held at **7:30pm** on **Monday 26th June 2017** in **Braywood War Memorial Hall, Fifield Road, Fifield**, where the following business will be transacted.

Members of the Public and the Press are welcome to attend.

Yours faithfully,
Susan Cook

**Mrs Susan Cook,
Clerk to the Council**

Filming/Recording of Meetings – The Council permits the filming, recording and photography of its public meetings. By attending the meeting you are consenting to being filmed / recorded unless you notify the Clerk in advance that you do not wish to be.

AGENDA

1) Fire Safety Regulations

A reminder to all in attendance of the fire safety regulations for the venue of the meeting

2) Apologies for Absence, Declarations of Interest and Dispensations

3) Health and Safety

Update from the Clerk on parish play areas and accident book entries.

Clerk

4) Minutes of previous meetings

To approve the Minutes of the meeting held on Monday 15th May 2017.

5) Public Question Time

6) Clerks Report

[Councillors – Please refer to the report sent out with this agenda](#)

7) Review of Committee Structure

7.1) Parish Committee Structure

Proposal to accept the recommendation of the Strategy Group regarding the structure of Committees, sub-committees and working groups

[Councillors – Please refer to the report sent out with this agenda](#)

7.2) Appointment of members to Committees, Sub-committees and working groups

Identification of membership to committees, sub-committees and working groups

8) Parish Finance

8.1) Finance Working Group

A meeting took place on the 16th May 2017

Councillors – Please refer to the report sent out with this agenda

8.2) Annual Governance Statement – Part 1 of the Annual Return FOWG
Approval is required for the Annual Governance Statement
Councillors – please refer to the report sent out with this agenda.

8.3) Annual Accounting Statement – Part 2 of the Annual Return FOWG
Approval is required for the Annual Accounting Statement
Councillors – please refer to the report sent out with this agenda.

8.4) Capital Expenditure Projects FOWG
Proposal that a working Group that will report to the MPC be set up to look at potential Capital Expenditure Projects with in the Parish.

8.5) S106 Projects FOWG
Proposal that a working Group that will report to the MPC be set up to look at potential S106 Projects with in the Parish.

8.6) Risk Assessment FOWG
Recommendation that the Parish Council accepts the proposal by the FOWG to adopt the risk assessment that has been reviewed by Cllr Elvin and the Clerk
Councillors – please refer to the report sent out with this agenda.

8.7) Election Fees Reserve Account FOWG
Recommendation that a new reserve account to accrue for the costs of election fees be set up in the balance sheet.
Councillors – please refer to the FOWG notes

8.8) Car Park Fees FOWG
Please note that following advice from the auditor the income line 'Green Donations' will be renamed 'Parking Fees'.

8.9) Review of Model Financial Regulations and Standing Orders FOWG
Proposal to accept the recommendation of the FOWG that the updated NALC model Financial Regulations and Standing Orders are adopted by the Parish Council
Councillors – Please refer to the report sent out with this agenda

8.10) Spending Decision Report
Details of the following expenditure can be found on the Spending Decision Report.
Councillors – please refer to the report sent out with this agenda.

8.11) Bin for Blind Lane LMWG
Proposal for the Clerk to incur expenditure of up to £500 for a bin to be placed in Blind Lane
Councillors – Please refer to the report sent out with this agenda

8.12) Repairs to Benches in Bray Village LMWG
Proposal for the Clerk to incur expenditure of up to £2,250 to refurbish, repair and renovate 14 benches in Bray Village.
Councillors – Please refer to the report sent out with this agenda

8.13) Replacement Bin for Aysgarth Park LMWG
Proposal for the Clerk to incur expenditure of up to £500 to replace a dog waste bin with an ordinary waste bin on Aysgarth Park
Councillors – Please refer to the report sent out with this agenda

8.14) Works to trees on Bray Bund LMWG
Proposal for the Clerk to incur expenditure of up to £400 to remove one Cherry Tree and reduce the lateral limbs of another Cherry tree on Bray Bund
Councillors – Please refer to the report sent out with this agenda

8.15) Removal of dead bush and wood at Jubilee Field
Proposal for the Clerk to incur expenditure of up to £150 to remove a dead bush and dead wood from trees on Jubilee Field
Councillors – Please refer to the report sent out with this agenda

8.16) Bray Parish Neighbourhood Plan consultation flyers
Proposal for the Clerk to incur expenditure of up to £1350 for printing and delivery of flyers advising of the Bray Parish Neighbourhood Plan consultation

Councillors – Please refer to the report sent out with this agenda

Grant Requests

8.17 Fifield Fun Day

Application for a grant of £750 towards the costs of hiring marquees and portaloos

Councillors – please refer to the application sent out with this agenda.

FOWG

8.18 Payments List

Approval to pay accounts on payments list

Councillors – please refer to the report sent out with this agenda.

9) Land Management Working Group

A meeting took place on 2nd June 2017

Councillors – Please refer to the report sent out with this agenda

9.1) Update on new RBWM Highways contract

Report from Cllr Wilson

10) General Matters

Parish Conference

Please see Clerks report

11) Holyport

Windsor Triathlon

Proposal that the Parish Council requests to be consulted over the route for future Triathlons

Cllr Kneen

12) Chairman's Business

Bray Cricket Club Meeting

Report from meeting with Bray Cricket Club attended by Cllrs Pierce and Elvin

13) RBWM Update

Report by the Borough Ward Councillor on Borough Activities

Report from Cllr Dudley

Upcoming RBWM Council meetings

29 th June	Cabinet Meeting
5 th July	Maidenhead Development Management Panel
11 th July	Licensing Panel
12 th July	Planning and Housing Overview & Scrutiny Panel
17 th July	Rights of Way and Highway Licensing Panel
20 th July	Highways, Transport and Environment Overview and Scrutiny Panel
25 th July	Council
27 th July	Cabinet
2 nd August	Maidenhead Development Management Panel

14) Action List

Councillors – Please refer to the report sent out with this agenda

15) Correspondence and Councillors Forum

16) Date of next Main Council Meeting

The next Main Parish Council Meeting will be held at 7:30pm on Monday 7th August 2017.