



Bray Parish Council

The Clerk: Mrs Susan Cook
Address: The Parish Office
Holyport War Memorial Hall
Moneyrow Green
Holyport
SL6 2NA
Tel: 01628 777997

Email: clerk@brayparishcouncil.gov.uk

11th July 2017

To: All members of the Council

Cllrs: B Bou-Shreih, D Burbage, S Dudley, K Elvin, J Glover, C Graham, P Janikoun, S Kiely, L Kneen, N Marsh, N Pellew, M Pierce, C Yates, L Walters, D Wilson

Dear Sir/Madam,

You are hereby summoned to attend the **Extraordinary General Meeting** of the Bray Parish Council to be held at **7:30pm on Monday 17th July 2017** in **Braywood War Memorial Hall, Fifield Road, Fifield**, where the following business will be transacted.

Members of the Public and the Press are welcome to attend.

Yours faithfully,

Susan Cook

**Mrs Susan Cook,
Clerk to the Council**

Filming/Recording of Meetings – The Council permits the filming, recording and photography of its public meetings. By attending the meeting you are consenting to being filmed / recorded unless you notify the Clerk in advance that you do not wish to be.

AGENDA

1) Fire Safety Regulations

A reminder to all in attendance of the fire safety regulations for the venue of the meeting

2) Apologies for Absence, Declarations of Interest and Dispensations

3) Health and Safety

Update from the Clerk on parish play areas and accident book entries.

Clerk

4) Minutes of previous meetings

To approve the Minutes of the meeting held on Monday 15th May 2017 and 26th June 2017.

5) Public Question Time

6) Clerks Report

[Councillors – Please refer to the report sent out with this agenda](#)

7) Review of Committee Structure

7.1) Parish Committee Structure

Proposal to accept the recommendation of the Strategy Group regarding the structure of Committees, sub-committees and working groups

[Councillors – Please refer to the report sent out with this agenda](#)

7.2) Appointment of members to Committees, Sub-committees and working groups

Identification of membership to committees, sub-committees and working groups

8) Parish Finance

8.1) Annual Governance Statement – Part 1 of the Annual Return

FOWG

Approval is required for the Annual Governance Statement
Councillors – please refer to the report sent out with this agenda.

8.2) Annual Accounting Statement – Part 2 of the Annual Return FOWG
Approval is required for the Annual Accounting Statement
Councillors – please refer to the report sent out with this agenda.

8.3) Capital Expenditure Projects FOWG
Proposal that a working Group that will report to the MPC be set up to look at potential Capital Expenditure Projects with in the Parish.

8.4) S106 Projects FOWG
Proposal that a working Group that will report to the MPC be set up to look at potential S106 Projects with in the Parish.

8.5) Risk Assessment FOWG
Recommendation that the Parish Council accepts the proposal by the FOWG to adopt the risk assessment that has been reviewed by Cllr Elvin and the Clerk
Councillors – please refer to the report sent out with this agenda.

8.6) Election Fees Reserve Account FOWG
Recommendation that a new reserve account to accrue for the costs of election fees be set up in the balance sheet.
Councillors – please refer to the FOWG notes

8.7) Review of Model Financial Regulations and Standing Orders FOWG
Proposal to accept the recommendation of the FOWG that the updated NALC model Financial Regulations and Standing Orders are adopted by the Parish Council
Councillors – Please refer to the report sent out with this agenda

8.8) Spending Decision Report
Details of the following expenditure can be found on the Spending Decision Report.
Councillors – please refer to the report sent out with this agenda.

8.9) Bin for Blind Lane LMWG
Proposal for the Clerk to incur expenditure of up to £500 for a bin to be placed in Blind Lane
Councillors – Please refer to the report sent out with this agenda

8.10) Repairs to Benches in Bray Village LMWG
Proposal for the Clerk to incur expenditure of up to £2,250 to refurbish, repair and renovate 14 benches in Bray Village.
Councillors – Please refer to the report sent out with this agenda

8.11) Replacement Bin for Aysgarth Park LMWG
Proposal for the Clerk to incur expenditure of up to £500 to replace a dog waste bin with an ordinary waste bin on Aysgarth Park
Councillors – Please refer to the report sent out with this agenda

8.12) Works to trees on Bray Bund LMWG
Proposal for the Clerk to incur expenditure of up to £400 to remove one Cherry Tree and reduce the lateral limbs of another Cherry tree on Bray Bund
Councillors – Please refer to the report sent out with this agenda

8.13) Bray Parish Neighbourhood Plan consultation flyers
Proposal for the Clerk to incur expenditure of up to £1350 for printing and delivery of flyers advising of the Bray Parish Neighbourhood Plan consultation
Councillors – Please refer to the report sent out with this agenda

Grant Requests

8.14 Fifield Fun Day FOWG
Application for a grant of £750 towards the costs of hiring marquees and portaloos
Councillors – please refer to the application sent out with this agenda.

8.15 Payments List
Approval to pay accounts on payments list
Councillors – please refer to the report sent out with this agenda.

9) Land Management Working Group

9.1) Update on new RBWM Highways contract

10) General Matters

10.1) [Heatherwood Hospital proposed development 16/03115/OUT](#)

Councillors are advised that hybrid planning application comprising;

- 1) Application for full planning permission for the development of a new Elective Care Hospital and associated Admin Hub with associated parking, vehicle access, highways works, plant and landscaping
- 2) Application for full planning permission for the change of use of existing building to provide GP practice, Office, data Centre, and Staff Restaurant in association with the Elective Care Hospital
- 3) Application for outline planning permission (access and layout determined with all other matters reserved for future consideration) for demolition of existing hospital and redevelopment of up to 250 dwellings with associated vehicle access and highways works
- 4) Application for full planning permission for the change of use of existing woodland to Suitable Alternative Natural Greenspace (SANG) in association with the outline residential planning permission

has been posted to the RBWM planning website.

11) Holyport

11.1) Councillors are asked to approve a request from a local resident to use Holyport Green for parking on 23rd July.

12) Chairman's Business

Bray Cricket Club Meeting

Report from meeting with Bray Cricket Club attended by Cllrs Pierce and Elvin

13) RBWM Update

Report by the Borough Ward Councillor on Borough Activities

Report from Cllr Dudley

Upcoming RBWM Council meetings

20 th July	Highways, Transport and Environment Overview and Scrutiny Panel
25 th July	Council
27 th July	Cabinet
2 nd August	Maidenhead Development Management Panel

14) Action List

Councillors – Please refer to the report sent out with this agenda

15) Correspondence and Councillors Forum

16) Date of next Main Council Meeting

The next Main Parish Council Meeting will be held at 7:30pm on Monday 7th August 2017.