



Bray Parish Council

The Clerk: Mrs Susan Cook
Address: The Parish Office
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12th September 2017

To: All members of the Council

Cllrs: B Bou-Shreih, S Dudley, K Elvin, J Glover, C Graham, P Janikoun, S Kiely, L Kneen, N Marsh, N Pellew, M Pierce, C Yates, L Walters, D Wilson

Dear Sir/Madam,

You are hereby summoned to attend the **General Meeting** of the Bray Parish Council to be held at **7:30pm on Monday 18th September 2017** in **Braywood War Memorial Hall, Fifield Road, Fifield**, where the following business will be transacted.

Members of the Public and the Press are welcome to attend.

Yours faithfully,

Susan Cook

**Mrs Susan Cook,
Clerk to the Council**

Filming/Recording of Meetings – The Council permits the filming, recording and photography of its public meetings. By attending the meeting you are consenting to being filmed / recorded unless you notify the Clerk in advance that you do not wish to be.

AGENDA

- 1) Fire Safety Regulations**
A reminder to all in attendance of the fire safety regulations for the venue of the meeting
- 2) Apologies for Absence, Declarations of Interest and Dispensations**
- 3) Health and Safety**
Update from the Clerk on parish play areas and accident book entries. Clerk
- 4) Minutes of previous meetings**
To approve the Minutes of the meeting held on Monday 17th July 2017.
- 5) Presentation by Daniel Bayles regarding Air Quality at Windsor Road, Maidenhead.**
- 6) Public Question Time**
- 7) Clerks Report**
[Councillors – Please refer to the report sent out with this agenda](#)
- 8) Parish Finance**
[Finance Committee \(FOWG\)](#)
A meeting of the committee took place on 1st September 2017 FOWG
[Councillors – Please refer to the draft minutes sent out with this agenda](#)
- 8.1) [Councillor Allowances](#) FOWG
[Proposal to maintain Councillor Allowances at the current rate of £300.00](#)

NB: Co-opted Councillors are not entitled to this allowance

- 8.2) Increment of allotment fees from October 2018 FOWG
Proposal to increase allotment fees by 5% to £6.30 per 25sqm from October 2018.
Councillors – please refer to the report sent out with this agenda.
- 8.3) Increase in Burial Fees from January 2018 FOWG
Proposal to increase burial fees by 5% from January 2018
Councillors – please refer to the report sent out with this agenda.
- 8.4) Use of Gays Lane Field FOWG
The Clerk had been contacted by Wild-Kat PT who is running a boot camp on Gays Lane Field and who had been advised that approval to do so was required from the Parish Council. LMWG were agreed that this was an appropriate use of the field for sporting use subject to approval by the Full Council and agreement of a nominal fee.
Approval is sought for permission for the boot camp to continue along with a recommendation from FOWG of a £15.00 per session charge
- 8.5) Review of Tenancy Agreement FOWG
Proposal to approve amendments to the Allotments Tenancy Agreement following review by FOWG
Councillors – please refer to the report sent out with this agenda.
- 8.6) Use of spare allotments FOWG
Proposal to offer spare allotments at Gays Lane to local Holyport Schools
Councillors – please refer to the draft FOWG minutes sent out with this agenda.
- 8.7) Ring fencing of Tennis Court surplus funds
Since 2006/7 the Parish Council has accrued a surplus of income against expenditure of £15,750.
Proposal for the surplus funds to be ring fenced in the balance sheet against future capital works to the tennis courts.
- 8.8) Spending Decision Report
Details of the following expenditure can be found on the Spending Decision Report.
Councillors – please refer to the report sent out with this agenda.
- 8.9) Payment to Maidenhead Sports Club £50.00 FOWG
Proposal to return the fee received from Maidenhead Sorts Club less VAT for parking on Bray Green as a donation towards the recent charity cricket match.
- 8.10) British Legion Wreaths
Proposal to pay the British Legion the sum of £500.00 as a donation towards four remembrance wreaths
- 8.11) Cutting of hedges at Galifords & the Parish Cemetery LMWG
Proposal for the Clerk to incur expenditure of up to £1,600 for the cutting of the hedges at both the Parish Cemetery and Galifords
Councillors – please refer to the report sent out with this agenda
- 8.12) Levelling of dip on Gays Lane LMWG
Proposal for the Clerk to incur expenditure of up to £425 to allow the dip on the football pitch at Gays Lane to be levelled with turf to be laid once the land has been levelled.
Councillors – please refer to the report sent out with this agenda
- 8.13) Grant Requests FOWG
Windsor Horse Rangers – request for grant of £2,000
Councillors – please refer to the report sent out with this agenda

Braywood War Memorial Hall – request for grant of £1,000
Councillors – please refer to the report sent out with this agenda
- 8.14) Payments List
Approval to pay accounts on payments list
Councillors – please refer to the report sent out with this agenda.
- 9) **Strategy Group** SG
A meeting of the Parish Strategy Group was held on Tuesday 11th July 2017
Councillors – please refer to the report sent out with this agenda.

- 9.1) Communications and Engagement Policy SG
Proposal for the Communications and Engagement Policy to be approved
 Councillors – please refer to the report sent out with this agenda.
- 9.2) Business Development Plan SG
Proposal for the Business Development Plan to be approved
 Councillors – please refer to the report sent out with this agenda.

10) Land Management Committee (LMWG)

A meeting of the Land Management Committee was held on Friday 4th August 2017
 Councillors – please refer to the report sent out with this agenda.

11) General Matters

- 11.1) Update on support for accessible defibrillator's within the Parish
 The Clerk has received a positive response from the committee of Bray Village Hall and has been advised that Holyport War Memorial Hall committee will be discussing the request for a defibrillator at their next meeting.
- 11.2) Request from RBWM to use Parish Crest on Christmas Baubles
Proposal to approve the request from RBWM to use the Parish Council crest on its Christmas Baubles
 Councillors – please refer to the report sent out with this agenda.

12) Holyport

- 12.1) Request from local resident to use Holyport Green for a Carol Concert on Friday 15th December
Councillors are asked to approve use of Holyport Green for use for a Carol Concert and for a Christmas tree to be erected.

- 12.2) Report on outcome of traffic surveys undertaken on Holyport Road and Moneyrow Green

The Following is a summary of traffic surveys that have been undertaken on Holyport Road and Moneyrow Green.

The northbound survey site on Holyport Road indicates that the mean speed of northbound traffic is 30.2mph whilst the 85thile speed is 35.6mph. The corresponding figure for southbound traffic is a mean speed of 29.5mph and 85thile speed of 33.8mph. The survey results would indicate that there has been no discernible change to speeds from previous surveys in 2012 and 2013. Currently, the road carries a two-way traffic flow of around 7490 vehicles per day, with a morning peak hour flow of 591 vehicles and evening peak hour flow of 639 vehicles. The survey data would indicate that there has been no increase in traffic flows on Holyport Road from the previous survey in 2013.

The survey site on Moneyrow Green for northbound traffic shows a mean speed of 32.2mph whilst the 85thile speed is 38.3mph. The corresponding figure for southbound traffic is a mean speed of 30.9mph and 85thile speed of 36.9mph. The survey results would indicate that there has been no discernible change to speeds from previous surveys in 2015 and 2016. Currently, the road carries a two-way traffic flow of around 2640 vehicles per day, with both peak hour flows of around 275 vehicles. These flows are relatively light, but typical of such semi-rural locations elsewhere. The traffic figures would however indicate a significant increase in overall traffic volumes, with a 25% increase since 2015. It is likely that this increase is due to congestion on the A308 Ascot Road and at the junction with B3024 Forest Green Road.

Over the past three years there have been no recorded injury crashes on either Holyport Road or Moneyrow Green.

The only emerging issue is the significant increase in traffic flows over the past few years on Moneyrow Green. This is a notable increase over a relatively short period of time. Given that traffic flows on Moneyrow Green are relatively light, there is the potential for significant increases as a result of traffic diverting from the A330 Ascot Road. With the Ascot Road Bridge replacement works proposed as part of the M4 Smart motorway scheme, there are concerns that this issue may become more acute.

- 12.3) Request to use Holyport Green for Anniversary Event

The Clerk had received a request for Holyport Green to be used for an anniversary event by The George, which took place before the Council Meeting.

- 12.4) Request to place a memorial plaque on a bench on Holyport Green

The Clerk has received a request for a plaque in remembrance of a resident's mother to be placed alongside one for their father and asks for approval from Councillors.

13) Chairman's Business

13.1) Meeting with Cllr Bateson and Alison Alexander

The Chair along with the Clerk will be meeting Cllr Bateson and Alison Alexander to discuss local Parish issues.

Councillors – Please refer to the report sent out with this agenda

Do Councillors have any questions regarding Parish issues that they wish the Chair to put to Cllr Bateson and Alison Alexander?

13.2) Request for meeting with RBWM regarding Illegal Occupation of Land

The Clerk is still waiting for a response from RBWM and the police to discuss the illegal occupation of land.

14) RBWM Update

Report by the Borough Ward Councillor on Borough Activities

Report from Cllr Dudley

Upcoming RBWM Council meetings

26 th September	Council Meeting
27 th September	Maidenhead Development Management Panel
10 th October	Licensing Panel
24 th October	Aviation Panel
25 th October	Maidenhead Development Management Panel

15) Action List

Councillors – Please refer to the report sent out with this agenda

16) Correspondence and Councillors Forum

17) Date of next Main Council Meeting

The next Main Parish Council Meeting will be held at 7:30pm on Monday 30th October 2017.