Bray Parish Council

The Parish Office
Moneyrow Green
Holyport
Maidenhead
Berks
SL6 2NA

The Clerk: Mrs Janice Eden-Bagley
Tel: 01628 777997
E Mail address: clerk@brayparishcouncil.gov.uk
Website: www.brayparishvillages.com

14th January 2014

To All Councillors'

You are hereby summoned to attend a **GENERAL MEETING** of the Bray Parish Council to be held at **7.30pm** on **MONDAY 20th January 2014** in the Braywood Memorial Hall, Fifield Road, Fifield.
MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.

Signed

Mrs Janice Eden-Bagley
Clerk to the Parish Council

AGENDA

1. **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**
   Declaration of Interest Register.
   1.1. Precept grant of dispensation.

2. **HEALTH AND SAFETY**
   2.1. A reminder to all in attendance of the fire safety regulations for the venue of the meeting.
   2.2. Update from the Clerk on parish play areas and accident book entries. — Clerk

3. **MINUTES OF THE PREVIOUS GENERAL MEETING**
   To approve the Minutes of the General Meeting held on the 18th November 2013.

4. St Michael's Church
   Presentation by Mr Jim Tucker in support of the grant application by St Michael's Church (item 6.13 on the agenda)

PUBLIC QUESTION TIME

5. **RBWM UPDATE** — Cllr Coppinger
   Report by the Borough Ward Councillor on borough activities.

6. **PARISH FINANCE**
   6.1. Finance Working Group (combined Finance and Operations Working Group FOWG)
   Report on the meetings which took place on the 9th January 2014.
   Councillors – please refer to the notes sent out with this agenda.
   6.2. Budget vs. Actuals Q3 (31/12/13)
   Councillors – please refer to the finance report sent out with this agenda. — FOWG

6.3. Parish Council's Precept and Budget Requirements for 2014/15

Proposal on the Precept requirements for 2014/15 and approval of the 2014/15 Budget with identified 'pre approved' line items as presented at the last meeting. — FOWG

Councillors – please refer to the budget and precept proposal sent out with this agenda.

6.4. Agreement for delegated approval of the following projects. Details of the expenditure can be found on the Spending Decision Report sent out with this agenda:

6.5. Fifield Rd

Delegated approval is sought for the Clerk to incur expenditure up to £85 to clear the ditch behind the bus stop on Fifield Rd. — LMWG

6.6. Jubilee Field Play Area

Delegated approval is sought for the Clerk to incur expenditure up to £700 for maintenance work to the wooden fence and benches. — LMWG

Councillors – please refer to the proposal sent out with this agenda.

6.7. Braywood War Memorial

Agreement in principle for a new war memorial and delegated approval for the Clerk to incur expenditure up to £10,000 for the project. — FOWG

Councillors – please refer to the proposal sent out with this agenda.

6.8. Parish Chapel

Delegated approval is sought for the Clerk to incur expenditure up to £245 for French drain around the base of the Chapel as identified in the recent survey. — LMWG

6.9. Parish Chapel

Delegated approval is sought for the Clerk to incur expenditure up to £980 to carry out repairs to the Chapel as identified in the recent survey. — LMWG

Councillors – please refer to the proposal sent out with this agenda.

6.10. Bray Tennis Courts

Delegated approval is sought for the Clerk to incur expenditure up to £340 to clean the surface of the courts.

6.11. Local Borough Plan Consultation

Delegated approval is sought for the Clerk to incur expenditure up to £1,000 for a flyer to encourage residents to respond to the local borough plan consultation.

6.12. BALC Training

Delegated approval is sought for the Clerk to incur expenditure up to £400 for a 30 minute update session by BALC at the start of the next Main Council meeting on the 17th March 2014.

6.13. St Michael's Church

Application for a grant of £5,000.

Councillors – please refer to the application form sent out with this agenda.

6.14. Bray Enhancement Committee

Application for a grant of £2,536 (this is for the new financial year 2014/15)

Councillors – please refer to the application form sent out with this agenda.

6.15. Payments List

Approval to pay accounts on the Payments List. — Clerk

Councillors – please refer to the Payments List sent out with this agenda.

7. REPORTS FROM OTHER WORKING GROUPS

7.1. **OPERATIONS WORKING GROUP** (combined Finance and Operations Working Group FOWG)

Report on the meetings which took place on the 9th January 2014.

Councillors – please refer to the notes out with this agenda.

7.2. Parish Office

Report on the letter from Holyport War Memorial Hall Committee about the installation of the Air Conditioning/Heating Unit. — CG

7.3. AEM Meeting

The AEM on the 1st May 2014 will take place in Holyport War Memorial Hall.

7.4. Parish Burial Fees

Proposal from the FOWG to amend the burial fees with immediate effect. — FOWG

Councillors – please refer to the proposal sent out with this agenda.

7.5. **LAND MANAGEMENT WORKING GROUP**

Meeting took place on 13th January 2014.

Councillors – please refer to the LMWG Task List sent out with this agenda.

7.6. Update on the Manor Grove Project

Report on the completion of the first phase of the project. KE

7.7. Windsor Rd Bus Stop Improvements

Update on the request made to the borough for joint funding of this project. KE

7.8. **IT WORKING GROUP**

No meeting to report.

7.9. **S106 WORKING GROUP**

No meeting to report.

7.10. **STRATEGY WORKING GROUP**

Date of next meeting is the 27th January 2014, 7pm at the Saxons Barn. CG

7.11. **NEWSLETTER WORKING GROUP**

Production of the Spring 2014 edition and promotion of the AEM.

8. **GENERAL MATTERS**

8.1. Boundary Review MA

8.2. Devolution of Planning Powers

The new process will be reviewed at a meeting of the full council at 7.30pm on the 10th February 2014. AM/LK

8.3. Devolution of Minor Rd Repairs

Update from the working group (MSL/SA/CY) on the proposal and progress with the borough. MSL/SA/CY

8.4. S106 Supplementary Planning Document (SPD)

RBWM has invited the parish council to submit projects for inclusion in the SPD by the end of January.

9. **ALEXANDER, DEDWORTH AND OAKLEY GREEN & FIFIELD**

No items to report.

10. **BRAY**

No items to report.

11. **HOLYPORT**

11.1. Holyport Rd safety in Stompits Rd & Stroud Farm

Update on the engagement with the borough on the issues in the area. MSL/LW

11.2. Cadogan Close, Holyport

Update and proposal from Ward Councillors on the request for the parish council to consider street lighting in this location. AM/LK/LW

11.3. Holyport Residents Association (HRA)

HRA requests the parish council provide a lockable community noticeboard in the vicinity of Stroud Farm Rd. The LMWG review of noticeboards has already taken this requirement into consideration which will be addressed in a future proposal.

11.4. **Holyport Fair**

The fair will take place on Holyport Green on the 7th June 2014.

12. **CHAIRMAN'S BUSINESS**

12.1. Report on the DALC Extraordinary Meeting. GC

13. **CORRESPONDENCE AND COUNCILLORS' FORUM**

14. **LOCAL GOVERNMENT ACT 1972**

Exclusion of the Public

To consider passing the following resolution:-

"That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on item 16 on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act".

15. **DATE OF NEXT MAIN COUNCIL MEETING**

The next meeting of the Parish Council will be held at 7.30pm on the 17th March 2014.