



Bray Parish Council

The Parish Office
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SL6 2NA
15th September 2015

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To All Councillors'

You are hereby summoned to attend a **GENERAL MEETING** of the Bray Parish Council to be held at **7.30pm** on **Monday 21st September 2015** in Braywood Memorial Hall, Fifield Road, Fifield.
MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.

Signed

Janice Eden-Bagley

Janice Eden-Bagley
Clerk to the Parish Council

Filming/Recording of Meetings – The Council permits the filming, recording and photography of its public meetings. By attending the meeting you are consenting to being filmed / recorded unless you notify the Clerk in advance that you do not wish to be.

A G E N D A

1. **CHAIRMAN'S REQUEST**
2. **APOLOGIES FOR ABSENCE, DECLARATIONS OF INTEREST AND DISPENSATIONS**
3. **HEALTH AND SAFETY**
 - 3.1. A reminder to all in attendance of the fire safety regulations for the venue of the meeting.
 - 3.2. Update from the Clerk on parish play areas and accident book entries. Clerk
4. **MINUTES OF PREVIOUS MEETINGS**

To approve the Minutes of the General Meeting held on 20th July 2015 and the Extraordinary General Meeting held on 3rd August 2015.

PUBLIC QUESTION TIME

5. **PARISH FINANCE**
 - 5.1. Finance Working Group (FOWG) FOWG

A meeting took place on 22nd July (councillors please refer to the meeting notes sent out with this agenda) and 2nd September 2015.
 - 5.2. Mazars External Audit Clerk

The certified Annual Return for year ending 31st March 2015 has been received with no matters arising.
 - 5.3. Budget vs Actuals Q1 (30/6/15) FOWG

Councillors – please refer to the Finance report sent out with this agenda.
 - 5.4. Parish Allotment Rent 2016/2017 FOWG

Proposal to increase the Parish Allotment Rent from 1st October 2016 from £5.40 per 25sqm to £5.70 per 25sqm.
Councillors – please refer to the proposal sent out with this agenda.
 - 5.5. Councillors Allowances FOWG

Proposal to maintain councillors' allowances at the current rate of £300.
(Note: co-opted councillors are not eligible for this allowance).

- 5.6. Spending Decision Report
Details of the following expenditure can be found on the Spending Decision Report.
Councillors – please refer to the report sent out with this agenda.
- 5.7. Jubilee Fields LMWG
Proposal to incur expenditure up to £1,200 to repair and replace the boundary fence at Jubilee Fields. Councillors – please refer to the proposal sent out with this agenda.
- 5.8. Holyport Green LMWG
Proposal to incur expenditure up to £1,200 for the Taylors to cut back vegetation, weeds and brambles on Holyport Green from Pamela Row to Bartlett’s Lane.
- 5.9. Holyport Green Street Lighting LMWG
Proposal to incur expenditure up to £6,000 (£3,000 per light) to replace the lighting columns on Holyport Green, one of which was demolished in a car accident and the other was damaged beyond repair.
- 5.10. 1-4 Eskdale Gardens LMWG
Proposal to incur expenditure up to £580 for tree work in this area.
Councillors – please refer to the proposal sent out with this agenda.
- 5.11. 27 Byland Drive LMWG
Proposal to incur expenditure up to £290 for tree work in this area.
Councillors – please refer to the proposal sent out with this agenda.
- 5.12. 50 Aysgarth Park LMWG
Proposal to incur expenditure up to £480 for tree work in this area.
Councillors – please refer to the proposal sent out with this agenda.
- 5.13. 76 Aysgarth Park LMWG
Proposal to incur expenditure up to £160 for tree work in this area.
Councillors – please refer to the proposal sent out with this agenda.
- 5.14. Royal British Legion
Proposal to increase the annual donation for Remembrance Day Wreaths from £250 to £500. The annual donation has remained unchanged for more than 10 years. In addition, the Parish Council requires an additional wreath for the new memorial in Oakley Green & Fifield.
- 5.15. Payments List Clerk
Approval to pay accounts on the Payments List.
Councillors – please refer to the Payments List sent out with this agenda.
6. **REPORTS FROM OTHER WORKING GROUPS**
- 6.1. **OPERATIONS WORKING GROUP (FOWG)** FOWG
A meeting took place on 22nd July (councillors please refer to the meeting notes sent out with this agenda) and 2nd September 2015.
- 6.2. Allotment Agreement
Proposal to include the following clauses in the tenant’s agreement effective 1/10/15:

“This Tenancy shall be determined on the death of the tenant and may also be determined in the following manner:

 - By the Council when the plot has not been attended within 4 months from the start of the tenancy.
 - By the Council when it has been identified that a plot has not been attended for 3 months and the Clerk has written to the Tenant issuing a notice to comply with the tenancy agreement, and no response has been received from the Tenant.”
- 6.3. **LAND MANAGEMENT WORKING GROUP**
No meeting to report.
- 6.3.1. Holyport Green Clerk
Report from the Clerk on the condition of the Horse Bridge (on footpath 34). RBWM has requested confirmation from the Parish Council that footpath 34 can be used as a permitted bridleway.
- 6.4. **IT WORKING GROUP**
No meeting to report.
- 6.5. **S106 WORKING GROUP**
No meeting to report.

- 6.6. **STRATEGY WORKING GROUP**
No meeting to report.
- 6.7. **NEWSLETTER WORKING GROUP**
No meeting to report.
7. **GENERAL MATTERS**
- 7.1. Boundary Review DB
Update on the review to include the Fisheries in Bray Parish.
- 7.2. Update on RBWM Devolution of Planning Powers
- 7.3. Bray Parish Council Meeting Dates 2016 Clerk
Agreement in principle to increase the number of Main Council meetings in 2016.
- 7.4. 7.5 Tonne Weight Limit on A330
- 7.5. RBWM Winter Tree Planting Programme
RBWM would welcome suggestions for locations of new trees on Borough land by 25th September 2015.
8. **ALEXANDER, DEDWORTH AND OAKLEY GREEN & FIFIELD**
Update on the Grouse Pens on the Crown Estate. CY/DW
9. **BRAY**
No items to report.
10. **HOLYPORT** Clerk
Aysgarth Park
Update from the Clerk on the work to the Gas Station to the rear of Aysgarth Park.
11. Holyport Green Clerk
Report from the Clerk on the replacement of the Oak Tree in front of Pamela Row.
12. Holyport Conservation Area Appraisal
Update from Holyport Ward Councillors on the appraisal.
13. **CHAIRMAN'S BUSINESS**
14. **RBWM UPDATE**
Report by the Borough Ward Councillor on borough activities.
15. **CORRESPONDENCE AND COUNCILLORS' FORUM**
16. **DATE OF NEXT MAIN COUNCIL MEETING**
The next General Meeting of the Parish Council will be held at 7.30pm on 23rd November 2015.