



Bray Parish Council

The Parish Office
Moneyrow Green
Holyport
Maidenhead
Berks
SL6 2NA
17th November 2015

The Clerk: Mrs Susan Cook
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To All Councillors'

You are hereby summoned to attend a **GENERAL MEETING** of the Bray Parish Council to be held at **7.30pm** on **Monday 23rd November 2015** in Braywood Memorial Hall, Fifield Road, Fifield.
MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.

Signed

SCook

Susan Cook
Clerk to the Parish Council

Filming/Recording of Meetings – The Council permits the filming, recording and photography of its public meetings. By attending the meeting you are consenting to being filmed / recorded unless you notify the Clerk in advance that you do not wish to be.

A G E N D A

1. **CHAIRMAN'S REQUEST**
2. **APOLOGIES FOR ABSENCE, DECLARATIONS OF INTEREST AND DISPENSATIONS**
3. **HEALTH AND SAFETY**
 - 3.1. A reminder to all in attendance of the fire safety regulations for the venue of the meeting.
 - 3.2. Update from the Clerk on parish play areas and accident book entries. Clerk
4. **MINUTES OF PREVIOUS MEETINGS**

To approve the Extraordinary General Meeting held on the 7th September and the General Meeting held on 21st September.

PUBLIC QUESTION TIME

Request for the Parish Council's support for a petition to the Royal Borough of Windsor and Maidenhead to create a safe route to school for children that live within a mile of Holyport College.

5. **COMMUNITY WARDEN**

An opportunity to meet Clive Dent and hear what he does within the community.
6. **PARISH FINANCE**
 - 6.1. Finance Working Group (FOWG) FOWG

A meeting took place on 12th November.
[Councillors – please refer to the meeting notes sent out with this agenda.](#)
 - 6.2. Budget 2016/17 FOWG

Review of draft budget requirements for 2016/2017.
[Councillors – please refer to the report sent out with this agenda.](#)
 - 6.3. Spending Decision Report Clerk

Details of the following expenditure can be found on the Spending Decision Report.
[Councillors – please refer to the report sent out with this agenda.](#)
 - 6.4. Bray Bund LMWG

[Delegated approval is sought for the Clerk to incur expenditure up to £250 to carry out work to the Bund.](#)

Councillors – please refer to the proposal sent out with this agenda.

- 6.5. Holyport Pond LMWG
Delegated approval is sought for the Clerk to incur expenditure up to £375 to clear the silt traps.
- 6.6. Replacement Street Lighting, Orchard Close, Maidenhead CG
Delegated approval is sought for the Clerk to incur expenditure up to £1,000 to replace and move a lamp post in Orchard Close.
- 6.7. Office Computers CG
Delegated approval is sought for the Clerk to incur expenditure up to £50 to update the Clerks computer with Microsoft Office 2016.
- 6.8. Grant Applications
(Braywood Cricket Club - application for a grant of £3,000 FOWG
- 6.9. Councillors – please refer to the application form sent out with this agenda.
(Berkshire Vision – application for a grant of £60 FOWG
- 6.10. Councillors – please refer to the application form sent out with this agenda.
- 6.11. Payments List Clerk
Approval to pay accounts on the Payments List.
Councillors – please refer to the Payments List sent out with this agenda.
7. **REPORTS FROM OTHER WORKING GROUPS**
- 7.1. **OPERATIONS WORKING GROUP (FOWG)** FOWG
A meeting took place on 12th November.
Councillors – please refer to the meeting notes sent out with this agenda.
Proposal to amend the hours of the Clerk from 37.5 to 37 hours per week to reflect the Terms and Conditions of the Contracted actual salary.
Proposal to increase Employer Pension Contributions to 18.2% of salary for Clerk and Assistant Clerk in line with the Terms and Conditions of the Local Government Pension Scheme (LGPS).
- 7.2. Approval of the Bray Parish Council Meeting Dates 2016 FOWG
Councillors – please refer to the schedule of dates and the schedule of dates for councillors presenting plans sent out with this agenda.
- 7.3. **LAND MANAGEMENT WORKING GROUP**
A meeting of the LMWG took place on the 5th November 2015. LMWG
Councillors – please refer to the LMWG task list sent out with this agenda.
- 7.4. **IT WORKING GROUP** CG
Update on the purchase and installation of the new Parish Office Computer.
- 7.5. **S106 WORKING GROUP**
No meeting to report.
- 7.6. **STRATEGY WORKING GROUP**
No meeting to report.
- 7.7. **NEWSLETTER WORKING GROUP**
No meeting to report.
Volunteers are required for the working group, Councillors wishing to participate to contact KE and copy Clerk.
8. **GENERAL MATTERS**
- 8.1. Boundary Review DB
Update on the review to include the Fisheries in Bray Parish.
- 8.2. Update on RBWM Devolution of Planning Powers LK
- 8.3. Windsor Rd Layby KE
Update on the installation of the new layby
- 8.4. RBWM Participatory Budget Consultation which is due by 30th November 2015.
- 8.5. Superfast Broadband Project KE
Report on the meeting with BT which took place on 3rd November 2015.
- 8.6. BALC AGM
The AGM was held on Wednesday 11th November 2015.
- 8.7. Christmas Tree Recycling Sites 2016
Recycling sites will be located in Bray Village Car Park & Holyport War Memorial Car Park in January 2016.
- 8.8. Parish Conference

The Parish Conference took place on 1st October 2015.

- 8.9. Witchford Gate CG
Update on the meeting with Arron Hitchings from RBWM.
Does BPC still wish to take over responsibility for the vacant land at the rear of Witchford Gate?
- 8.10. Fisheries Invitation
The Fisheries Residents Association have invited BPC to join them in organising a celebration for the Queens' 90th Birthday. Councillors to decide if BPC wish to be involved and a volunteer to discuss with Barrie Mair is requested.
- 8.11. 7.5 Tonne Weight Limit on A330 SD
Update on the progress of weight limit implementation.
- 9.0 **ALEXANDER, DEDWORTH AND OAKLEY GREEN & FIFIELD**
OGAFCA have requested permission to erect a Christmas Tree on the public space in Fifield Village, permission from councillors is required. Clerk
- 9.1 Update on Manor Grove landscaping
- 10.0 **BRAY**
No items to report.
11. **HOLYPORT**
A volunteer is required to work with Charles Swinn from HMFC on the development of Gays Lane field for football. Councillors wishing to be involved to contact KE and copy SC.
- 11.1 A request to have a bench removed has been received and a volunteer is required to discuss the situation with the complainant. Councillors wishing to be involved to contact KE and copy SC.
12. **CHAIRMAN'S BUSINESS**
13. **RBWM UPDATE**
Report by the Borough Ward Councillor on borough activities.
14. **CORRESPONDENCE AND COUNCILLORS' FORUM**
15. **DATE OF NEXT MAIN COUNCIL MEETING**
The next General Meeting of the Parish Council will be held at 7.30pm on Monday 18th January 2016.