



Bray Parish Council

The Parish Office
Moneyrow Green
Holyport
Maidenhead
Berks
SL6 2NA
23rd February 2016

The Clerk: Mrs Susan Cook
Tel: 01628 777997
E Mail address:
clerk@brayparishcouncil.gov.uk
Website: www.brayparishvillages.com

To All Councillors'

You are hereby summoned to attend a **GENERAL MEETING** of the Bray Parish Council to be held at **7.30pm** on **Monday 29th February 2016** in Braywood Memorial Hall, Fifield Road, Fifield.
MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME TO ATTEND.

Signed

Susan Cook

Susan Cook
Clerk to the Parish Council

Filming/Recording of Meetings – The Council permits the filming, recording and photography of its public meetings. By attending the meeting you are consenting to being filmed / recorded unless you notify the Clerk in advance that you do not wish to be.

AGENDA

1. **CHAIRMAN'S REQUEST**
2. **APOLOGIES FOR ABSENCE, DECLARATIONS OF INTEREST AND DISPENSATIONS**
3. **HEALTH AND SAFETY**
 - 3.1 A reminder to all in attendance of the fire safety regulations for the venue of the meeting.
 - 3.2 Update from the Clerk on parish play areas and accident book entries. Clerk
4. **MINUTES OF PREVIOUS MEETINGS**

To approve the minutes of the General Meetings held on the 18th January and 22nd February 2016.
- PUBLIC QUESTION TIME**
5. **PARISH FINANCE**
 - 5.1 Finance Working Group (FOWG) FOWG

A meeting took place on 19th February 2016.
[Councillors – please refer to the meeting notes sent out with this agenda.](#)
 - 5.2 Finance Report Budget vs Actuals Q3 (31/12/15) FOWG

[Councillors – please refer to the finance report sent out with this agenda.](#)
 - 5.3 Write off of Sundry Debtors FOWG

Proposal that the outstanding balance of £75.50 is written off if payment is not received by the end of the financial year.
[Councillors – please refer to the finance report sent out with this agenda.](#)
 - 5.4 Write back of sundry creditors FOWG

Proposal that any over accruals are written back to the accounts if invoices are not received by the end of the financial year.
[Councillors – please refer to the finance report sent out with this agenda.](#)
 - 5.5 Spending Decision Report Clerk

Details of the following expenditure can be found on the Spending Decision Report.
[Councillors – please refer to the report sent out with this agenda.](#)
 - 5.5 Grant Applications FOWG

Berkshire Multiple Sclerosis Therapy Centre
Application for a grant of £300.

- Councillors – please refer to the application form sent out with this agenda.
- 5.6 Dash Charity FOWG
Application received for a grant of £500.
- Councillors – please refer to the application form sent out with this agenda.
- 5.7 Amendments to Standing Orders KE/
Clerk
Proposal that the following amendments are made to the Council Standing Orders.
 - Modification – approve filming and recording (3.i) NALC legal topic 87 note no. 34/39 – Standing orders to reflect legislation
 - Procurement – following guidance update from NALC (22) + 11g Financial regs- Standing orders to reflect legislation.
 - Information to be made available at meetings NALC legal topic 5 – 3 additional sets of paper copies of discussion documents will be made available at meetings for press and public.
- Councillors – please refer to the documents sent out with this agenda.
- 5.8 Approval for increase to allotment fees.
Proposal that allotments fees are increased to £6.00 from £5.70 per minimum basic unit for the financial year 2017/18.
- Councillors – please refer to the documents sent out with this agenda.
- 5.9 Payments List Clerk
Approval to pay accounts on the Payments List.
- Councillors – please refer to the Payments List sent out with this agenda.
6. **REPORTS FROM OTHER WORKING GROUPS**
- 6.1 **OPERATIONS WORKING GROUP (FOWG)** FOWG
A meeting took place on 19/02/16.
Councillors – please refer to the meeting notes sent out with this agenda.
- 6.2 **LAND MANAGEMENT WORKING GROUP**
No Meeting to report.
- 6.3 **IT WORKING GROUP**
No Meeting to report.
- 6.4 **S106 WORKING GROUP**
No meeting to report.
- 6.5 **STRATEGY WORKING GROUP**
No meeting to report.
- 6.5 **NEWSLETTER WORKING GROUP**
Councillors are asked to approve the wording and funds of up to £1,350 for printing and delivery.
Councillors – please refer to the draft newsletter sent out with this agenda.
7. **GENERAL MATTERS**
- 7.1 Boundary Review MA/DB
Update from Councillors.
- 7.2 Bray Sub Committee for Planning LK
Proposal that the Planning Committee is incorporated with RBWM planning sub-committee
Councillors – please refer to the documents sent out with this agenda.
- 7.3 Holyport 7.5tonne weight limit KE
The weight limit on the A330 seems to be working well and BPC would like to thank RBWM for the work carried out to achieve this result.
The new route does however put HGV traffic onto unclassified and B roads in the parish. BPC feel that the new route should only be regarded as a temporary measure and RBWM should be encouraged to produce a sustainable alternative that does not use these minor roads.
- 7.4 A308/Priors Way request for mini roundabout KE
BPC are asked to provide their views concerning a request for a mini roundabout on the A308 with Priors Way.
Councillors – please refer to the email sent out by Cllr Rayner.
- 7.5 A308 Speed Limit- Springfield Road Holyport Road Roundabout KE
Request received from HRA for 30mph speed limit on A308 and for a roundabout at the junction of Holyport Road and Springfield Park
- 7.6 Speed control - on Holyport Road/Moneyrow Green KE
BPC has been requested by Holyport Residents Association to consider this topic at a full

council meeting and indicate our preferred scheme. See information prepared by RBWM Highways Department.

- 7.7 Holyport Road Signs KE
Request received from 'The Village Magazine' via David Coppinger asking the Parish Council to consider the erection of a village gateway and associated signs on Holyport Road adjacent to the mini roundabout on the A308.
- 7.8 Rights of Way Management and Improvement Plan: Priorities for the Public Rights of Way in our area
 1. With regard to the site specific schemes, what are your priorities with regard to the site specific schemes in your area?
 2. With regard to the statement of action, are there any particular issues with regard to the existing public rights of way network that the Parish Council are aware of that could improved?
8. Councillors – please refer to the email forwarded from the Clerk by Andrew Fletcher.
ALEXANDER, DEDWORTH AND OAKLEY GREEN & FIFIELD NM/JG
Update on Manor Grove landscaping
9. **BRAY**
10. **HOLYPORT** Clerk
10.1 Carters Steam Fair in Holyport
A request has been received from Carters Steam Fair asking to book Holyport Green for 10th and 11th September.
- 10.2 Holyport Village Fair Clerk
An update has been received from the committee for Holyport Village Fair asking for an extension until 9:30 on Saturday evening with music to be provided by Holyport College.
11. **CHAIRMAN'S BUSINESS**
Annual electors meeting
12. **RBWM UPDATE** DB
Report by the Borough Ward Councillor on borough activities.
13. **CORRESPONDENCE AND COUNCILLORS' FORUM**
14. **DATE OF NEXT MAIN COUNCIL MEETING**
The next General Meeting of the Parish Council will be held at 7.30pm on Monday 2016.