



Bray Parish Council

MINUTES OF THE EXTRAORDINARY MEETING OF BRAY PARISH COUNCIL HELD AT 7.00PM ON MONDAY 1st JUNE 2015 IN BRAYWOOD MEMORIAL HALL, FIFIELD ROAD, FIFIELD, BERKS.

PRESENT:

Alexander Ward:	Vacancy
Bray Ward:	Cllr G Graham (Chairman) Cllrs M Pierce, D Burbage, S Kiely
Dedworth Ward	Cllr M Airey
Holyport Ward:	Cllrs S Dudley, B Bou-Srieh, D Wilson, P Janikoun
Oakley Green & Fifield Ward:	Vacancies J Eden-Bagley – The Clerk

112/2015. APOLOGIES FOR ABSENCE, DECLARATIONS OF INTEREST AND DISPENSATIONS

Apologies for absence were received from Cllr Elvin, Cllr Kneen and Cllr Walters.

Personal:

Councillor	Agenda Item	Interest
None		

Pecuniary:

Councillor	Agenda Item	Interest
Bray Parish Council	External Audit and Annual Accounts	Members are residents of the parish. The Clerk has issued a dispensation to allow members to consider and vote on this matter.

113/2015. CHAIRMAN'S REQUEST

The Chairman requested that mobile phones are turned off or put on silent and put away and not used during the meeting.

114/2015. FINANCE

Finance Report Budget vs. Year End Actuals (31/03/15)

The Chairman referred to the finance report (please refer to Appendix A) which has been reviewed in detail by the FOWG and distributed to councillors in advance of the meeting. Cllr Dudley, as a member of the FOWG, reported on a good meeting and thanked the Clerk for preparing the finance report. Cllr Dudley commented that the parish council will need to review the allocation of ear marked reserves when preparing next year's budget.

Internal Audit

The Chairman referred to the Internal Audit Report (please refer to Appendix B) and that only 2 comments had been noted which was a very good result.

External Audit and End of Year Accounts 2014/15

The Chairman referred to the year end documents (please refer to Appendix C). Approval is sought for Parish Council's Income and Expenditure Account, Balance Sheet and the Annual Return containing the Statement of Account and Annual Governance.

Decision: Proposed Cllr Dudley seconded Cllr Janikoun and unanimously agreed.

Approval of Year End Transfers from Ear Marked Reserves to General Fund

As a result of the year end the proposal is to transfer funds as follows:

Transfer of funds from the General Fund to specific earmarked reserve:

St Michaels Church improvements £5,000 as approved by main council 21st July 2014.

Transfer of funds from specific earmarked reserves to the General Fund as detailed in the 2015/16 budget:

Parish Landscaping £2,000

Chapel Maintenance £3,440

Manor Grove Project £6,933.29

Decision: Proposed Cllr Dudley seconded Cllr Pierce, vote unanimous.

Appointment of Internal Auditor for the next 3 years.

The Clerk reported that Barrie Dancer has been carrying out the audit for the past three years and provides a very good service. The proposal by the FOWG is to retain Barrie Dancer for the next three years.

Decision: Proposed Cllr Bou-Srieh seconded Cllr Pierce, vote unanimous.

115/2015. DATE OF NEXT COUNCIL MEETING

The next General Meeting of the Parish Council will be held at 7.30pm on Monday 20th July 2015.

The meeting closed at 7.10pm.