



Bray Parish Council

MINUTES OF THE ANNUAL GENERAL MEETING OF BRAY PARISH COUNCIL HELD AT 7:30PM ON MONDAY 15th MAY 2017 IN BRAYWOOD MEMORIAL HALL, FIFIELD ROAD, FIFIELD, BERKS.

PRESENT:

Alexander Ward:	No Councillor present
Dedworth Ward:	No Councillor present
Bray Ward:	CLr K Elvin (Chairman) CLrs C Graham, M Pierce, S Kiely,
Holyport Ward:	CLrs B Bou-Sreih, S Dudley, L Walters
Oakley Green & Fifield Ward:	CLrs N Marsh, C Yates 4 - Members of the public 1- The Press The Clerk - Mrs S Cook

096/2017. Chairman's Request

The Chairman requested that all mobile devices were switched off for the duration of the meeting.

CLr Elvin handed over the Chair to CLr Graham

097/2017. Election of the Chairman for the forthcoming year and signing of the Declaration of Acceptance

CLr Pierce proposed CLr Elvin this was seconded by CLr Yates the vote was unanimous. CLr Elvin accepted the post and signed the declaration. See appendix (a)

098/2017. Election of the Vice-Chairman for the forthcoming year and signing of the Declaration of Acceptance

CLr Kiely proposed CLr Graham this was seconded by CLr Bou Sreih and the vote was unanimous. CLr Graham accepted the post and signed the declaration. See appendix (b)

099/2017. Election of the Chairman and Vice-Chairman of the Planning Sub-Committee for the forthcoming year

CLr Marsh proposed CLr Kneen as Chair, which was seconded by CLr Yates the vote was unanimous,

CLr Pierce proposed CLr Marsh as Vice Chair, which was seconded by CLr Elvin the vote was unanimous

100/2017. Apologies for Absence, Declarations of Interest and Dispensations

Apologies were received from CLrs Burbage, Glover, Janikoun and Kneen,

No declarations of Interest or Dispensations were issued.

101/2017. Health and Safety

The Chairman gave a reminder to all in attendance of the fire safety regulations for the venue of the meeting.

The Clerk gave a summary report on the Play Areas from the April and May monthly inspection reports; all areas were satisfactory with no high risk items. There were no items in the accident book.

102/2017. Minutes of previous meetings

The Minutes of the meetings held on Monday 27th February 2017 and Monday 27th March 2017 were approved.

Item 9 was brought forward with the general agreement of the Council

103/2017. Ward Vacancy

Dedworth Ward

Decision: Cllr Walters proposed the Parish Council accept the recommendation of the co-opting panel for Nick Pellew to be co-opted as Councillor for Dedworth, this was seconded by Cllr Yates, the vote unanimous

Cllr Pellow accepted the office of Councillor and was invited to join the meeting.

104/2017. Public Question Time

Item 15.1 was brought forward with the general agreement of the meeting.

Parking Review – Stroud Farm Road

A member of the public addressed the meeting, asking that the Parish Council not support the proposal of double yellow lines outside Bargain Booze. Councillors generally agreed that double yellow lines would not improve the problems in the area. Various suggestions were made including a six month one way system as well as asking the owner of Bargain Booze to have deliveries made outside of the school drop off and pick up times.

Cllr Dudley proposed that the Parish Council writes to RBWM making the suggestion of a temporary one way system and advising that the Parish Council does not believe that double yellow lines will resolve the problems experienced in the area. Cllr Walters Seconded and the vote was unanimous.

105/2017. Report from the Strategy Group

A meeting took place on 4th May 2017 Please refer to Appendix (c) sent out with this agenda

Parish Committee Structure

The matter was thoroughly discussed.

Decision: Cllr Elvin proposed the item is moved to the next meeting for further discussion. Seconded Cllr Graham; Vote unanimous

Appointment of members to Committees, Sub-committees and working groups

Membership would remain as existing until the structure moving forward was agreed.

Calendar of Meetings

Decision: Cllr Elvin proposed acceptance of the recommendation of the Strategy Group regarding the Calendar of meetings until 31st May 2018, Seconded Cllr Marsh; Vote unanimous, see appendix (d)

Review of Standing Orders

The item was thoroughly discussed; the Clerk and Chair will discuss with NALC the possibility of having a Parish Regulations Document to cover policy items such as Parish Lighting.

Decision: Cllr Elvin proposed acceptance of the recommendation of the Strategy Group regarding the adoption of the amended Bray Parish Council Standing Orders apart from item 4e. and following the amendment at 26b Seconded Cllr Graham, vote unanimous, see appendix (e)

Review of Code of Conduct and Statement of Pecuniary Interest

Decision: Cllr Elvin proposed acceptance of the recommendation of the Strategy Group regarding the adoption of the amended Bray Parish Council Code of Conduct and Councillors Statement of Pecuniary Interest Seconded Cllr Marsh; Vote unanimous, see appendix (f)

Council Publication Scheme

Decision: Cllr Elvin proposed acceptance of the recommendation of the Strategy Group regarding the adoption of a publication scheme to support the handling of requests made under the Freedom of Information Act 2000 and the Data Protection Act 1998 Seconded Cllr Bou Sreih; Vote unanimous, see appendix (g)

106/2017. Parish Finance

Finance Working Group

A meeting took place on the 5th May 2017 Please refer to Appendix (h) sent out with this agenda

1 member of the public left the meeting.

Transfer of Assets on Balance Sheet

Decision: Cllr Elvin proposed acceptance of the recommendation of the FOWG that the sum of £20,000 set aside for a new bus stop on A308 at Holyport Road and £5,000 set aside for a bus stop at Reeve Road be moved from the reserve account back into General Reserves for the financial year ending 31st March 2017. Seconded Cllr Bou Sreih; Vote; Unanimous

Inventory of Land and Assets

Decision: Cllr Elvin proposed acceptance of the recommendation of the FOWG that new and newly identified items on the asset register to the value of £4,227 be included on the register and that inventory items to the value of £102 be written off the asset register and into inventory and that £140 of items that are no longer usable are written off the register. Seconded Cllr Marsh; Vote Unanimous, see appendix (i)

Review of Model Financial Regulations and Standing Orders

The item was discussed and Cllr Graham proposed the item be suspended until next meeting, seconded Cllr Yates, vote unanimous

Confirmation of arrangements for insurance cover in respect of all insured risks

A review of the risk assessments is currently taking place. The Council currently has insurance cover in place until the beginning of June and the Clerk is reviewing renewal policies and quotes.

Spending Decision Report

Details of the following expenditure can be found on the Spending Decision Report, please see Appendix (j)

Annual Subscriptions

Decision: Cllr Elvin proposed acceptance to pay annual subscriptions and memberships up to £1,950, Seconded Cllr Graham; Vote; 9 For, 0 Against, 1 Abstained

Grant Requests

Berkshire Vision – delivery of services to visually impaired residents

A query was raised regarding the proper name of the organisation as the accompanying account refer to Berkshire County Blind Society, the Clerk is to confirm the correct name of the organisation and once satisfied may make payment of the grant.

Decision: Cllr proposed approval of the application for a grant of £270.00 towards the provision of support services to visually impaired people living in Bray parish.

Seconded Cllr Pierce; Vote; 9 For, Against, 1 Abstained

Payments List

The Clerk confirmed the total of the payments list of £33,743.72 plus VAT of £858.39 making a grand total of £34,602.11.

Decision: Cllr Elvin proposed approval to pay the accounts on payments list, Seconded Cllr Pierce; Vote; Unanimous, see appendix (k)

107/2017. Land Management Working Group

A meeting took place on the 24th March 2017 please see Appendix (l)

108/2017. General Matters

M4 Junction 3 to 12 Smart Motorway Scheme

As Cllr Janikoun was not available to report to the meeting, there was a general discussion, which included concerns regarding noise and exploratory works in the area.

Heathrow 3rd Runway Consultation response

Cllr Marsh reported that Cllrs Elvin, Kneen and Marsh had completed the response to the Consultation in line with the views of the majority of the Council. The Clerk will find a way to provide a copy of the response for Councillors.

Cllr Dudley advised that RBWM will be making their response following a meeting later in the week.

109/2017. Bray

Priors Way

Cllr Graham Updated the meeting regarding a number of issues in Priors Way, the road has been resurfaced, signs and rubbish removed. There is now a proposal regarding yellow lines which Cllr Graham believes that local residents should respond to.

Request to use Bray Green

Decision: Cllr Elvin proposed approval for the use of Bray Green for parking by the Maidenhead and Bray Cricket Club on Sunday June 18th for the Ladies Cricket Festival. Seconded Cllr Kiely; Vote unanimous

109/2017. Holyport

Item covered under Public Question Time

110/2017. Chairman's Business

Cllr Elvin reported that he and Cllr Pierce had been invited to visit Bray Cricket Club on Friday 26th May and that he would update the Council at its next meeting.

111/2017. RBWM Update

Report by the Borough Ward Councillor on Borough Activities

Cllr Dudley reported that RBWM is in Purdah due to the upcoming general election.

112/2017. Action List

Councillors – Please refer to the report sent out with this agenda

113/2017. Correspondence and Councillors Forum

Cllr Dudley advised there will be an extraordinary council meeting on 19th June to approve the BLP.

Cllr Graham updated the Council regarding the licence application for The Crown in Bray to allow an extension to the existing licence, which was granted, A forum meeting will be held attended by Cllr Graham, Jesus Hospital and Fat Duck. Cllr Walters raised concern about the impact on residents of Jesus Hospital. Cllr Dudley felt that RBWM should come down heavily if there is any breach of the license.

114/2017. Local Government Act 1972

Exclusion of the Public

To consider passing the following resolution:-

"That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act".

Proposed by Cllr Elvin, Seconded by Cllr Graham, vote unanimous.

Two members of the public left the meeting.

115/2017. Date of next Main Council Meeting

The next Main Parish Council Meeting will be held at 7:30pm on Monday 19th June 2017.

The meeting finished at 9:20pm