



Bray Parish Council

MINUTES OF THE MEETING OF BRAY PARISH COUNCIL HELD AT 7:30PM ON MONDAY 16th JANUARY 2017 IN BRAYWOOD MEMORIAL HALL, FIFIELD ROAD, FIFIELD, BERKS.

PRESENT:

Alexander Ward: No Councillor present
 Dedworth Ward: Cllr M Airey
 Bray Ward: Cllr K Elvin (Chairman)
 Cllrs D Burbage, C Graham, S Kiely, M Pierce
 Holyport Ward: Cllrs B Bou-Sreih, S Dudley, P Janikoun, L Kneen, D Wilson
 Oakley Green & Fifield Ward: Cllrs N Marsh, C Yates
 2 - Members of the public
 1 - The Press
 The Clerk - Mrs S Cook

009/2017. Chairman's Request

The Chairman requested that all mobile devices were switched off for the duration of the meeting.

010/2017. Apologies for Absence, Declarations of Interest and Dispensations

Apologies for absence were received from Cllrs JA Glover and L Walters. The following declarations of interest and dispensations were declared.

Personal:

Councillor	Agenda Item	Interest
Graham	8.7	RJC does work form me personally

Pecuniary:

Councillor	Agenda Item	Interest
Graham	8.6	BEC Committee member
Pierce	8.6	BEC Committee member

011/2017. Health and Safety

The Chairman gave a reminder to all in attendance of the fire safety regulations for the venue of the meeting.

The Clerk gave a summary report on the Play Areas which is taken from ARD's annual inspection report; it should be noted that this is a safety report, not a standard compliance report and compliance or non-compliance with BS EN1176:2008 is indicated. All areas were satisfactory with no high risk items. The Clerk was also able to provide a summary from the January monthly inspection report; all areas were satisfactory with no high risk items.

012/2017. Minutes of previous Meeting

The minutes of the Meeting held on 12th December 2016 were approved and signed as a true record.

013/2017. Presentation by Hilary Oliver (RBWM S106 Special Projects Officer) on the Community Infrastructure Levy (CIL)

Hilary Oliver gave a talk to Councillors on CIL, (Common Infrastructure Levy) explaining this is a levy charged to developers to meet the additional costs of supporting the local infrastructure and in most cases replaces the S106 levy. CIL must be used to support the development of the local council's area either by funding the provision, improvement, replacement, operations or maintenance of infrastructure; or anything else that is concerned with addressing the demands that development places on an area. Legislation requires that the Local Authority makes two payments, in October and April each year to the Parish Council. The presentation was followed by a question and answer session, after which Cllr Elvin thanked Ms Oliver for clarifying this topic for Councillors.

One member of the public left the meeting.

014/2017. PUBLIC QUESTION TIME

There were no questions from the public.

015/2017. Report from the Clerk

Please refer to the notes at Appendix (a).

016/2017. Parish Finance

Finance Working Group (FOWG)

A meeting took place on 6th January 2017. Please refer to the notes from the meeting at Appendix (b).

Parish Council's Precept and Budget requirements for 2017/18

The requirements for the budget for 2017/18 were discussed.

Cllr Elvin proposed acceptance of the budget and approval of the precept; seconded by Cllr Kneen; Vote 10 for; 1 against; 1 abstained

Terms of Reference

Cllr Elvin proposed that the Terms of Reference be adopted; seconded Cllr Graham; Vote 11 for; 0 against; 1 abstained

Parking Charges – Holyport Green and Bray Green

Cllr Elvin proposed that the Policy be adopted; seconded Cllr Yates; Vote unanimous

Spending Decision Report

Details of the following expenditure can be found on the Spending Decision Report at Appendix (c)

Councillors Graham and Pierce left the meeting after a statement from Cllr Graham on behalf of the Bray in Bloom committee;

Cllr Wilson joined the meeting.

Grant Application

The application was discussed and Cllr Yates proposed that the amount of £2,200 be awarded to the Bray Enhancement Committee; seconded Cllr Kneen; Vote 10 for; 1 against; 0 abstained

Cllrs Graham and Pierce returned to the meeting

Payments List

The Clerk confirmed the total of the payments list of £8,894.85 plus VAT of £328.34 making a grand total of £9,223.19.

Decision: Cllr Elvin proposed approval of the payments list; Seconded Cllr Bou Sreih; Vote 12 for; 0 against; 1 abstention

017/2017. Reports from Other Working Groups

Finance And Operations Working Group (FOWG)

A meeting took place on 6th January 2017. Please refer to the notes from the meeting at Appendix (a).

Land Management Working Group

Cllr Kneen advised that the tree works on Holyport Green would be commencing the week of 23rd January 2017.

IT Working Group

No meeting to report.

S106/CIL Working Group

No Meeting to report.

Strategy Working Group

No meeting to report

Newsletter Working Group

No Meeting to report.

018/2017. General Matters

Update on A308 at Upper Bray Road

Cllr Elvin was able to let Councillors know that the works to widen the A308 at the junction with the Upper Bray Road had now commenced and Cllrs were pleased this work was under way.

M4 Junction 3 to 12 Smart Motorway Scheme

Cllr Janikoun reported that the Parish Council had been in contact with local residents closest to the M4 Compound works at the 'Triangle' Site and there had been a meeting with presidents prior to the Main Council Meeting. The Parish Council and representatives of local residents will be sharing their concerns at the meeting with RBWM and Highways England on Thursday 19th January. Cllr Kneen will report back to Councillors.

019/2017. Alexander, Dedworth and Oakley Green & Fifield

Nothing to report.

020/2017. Bray

Nothing to report.

021/2017. Holyport

Holyport Memorial Hall Committee

Following from the previous meeting, the Clerk had been in discussion with the Chair of Holyport War Memorial Hall who had confirmed that the Hall Committee would be delighted to welcome a Parish Councillor as part of the committee. Cllr Bou Sreih volunteered to be the parish Council representative.

Cllr Elvin proposed that Cllr Bou Sreih be the Parish Council representative and this was seconded by Cllr Kneen; Vote 12 for; 0 against; 1 abstained

Aysgarth Park Gas Installation

The proposed gas installation at Aysgarth Park was discussed and Cllr Janikoun offered to produce a draft letter for the Clerk to send to relevant local residents.

Cllr Elvin proposed that the Clerk give permission for British Gas to replace the current installation on Aysgarth Park; Seconded Cllr Graham; Vote 12 for; 0 against; 1 abstention

022/2017. Chairman's Business

Action List

Updates to a number of items on the Action List were made. See appendix (d)

023/2017. RBWM Update

Report by the Borough Ward Councillor on borough activities

Cllr Dudley provided the following report.

BLP consultation closed on 13th January, thousands of responses have been received and RBWM would like to thank all who took part.

The RBWM 2017/18 budget was outlined, Cllr Dudley reporting that there will be less funding from Central Government and RBWM will need to put in more money to deal with local homelessness, adult care, home school transport and planning department staffing. There will be a 3% increase in adult care and 0.9% increase in core council tax.

The Education Funding Agency will be putting forward a planning application for Braywick Court School to use the Nature Centre Car Park.

Meeting dates

Cllr Yates who asked who will be attending the Aviation Forum and the Parish Conference. Cllr Graham advised that the agenda for the Parish Conference had been set and that Geoff Hayes will be making a presentation on the Parish Fire Engine. Cllr Kneen reminded Councillors that agendas for meetings are put on the website the week before the meeting.

024/2017. Correspondence and Councillors Forum

Correspondence List

Cllr Pierce asked for a copy of the Clerk magazine.

Cllr Burbage asked for an update from Cllr Wilson and Graham on the BPNP. Cllr Graham advised that Cllr Wilson had been sent a request that BPNP goes to consultation following the end of Section 18 consultation.

Cllr Kiely asked if Councillors would support the Quiz night on 28th January at Bray Village Hall.

Cllr Graham advised that he and Cllr Kiely had met with Mr Millin and would like assistance from somebody at RBWM who can arrange for the problems in Priors Way to be resolved and Cllr Burbage is happy to facilitate this.

Cllr Elvin mentioned the Keep Left sign on the A308 which was reported to RBWM some 3 months ago, but the works remain uncompleted although they have now been lit up. Cllr Graham will add this to the list of works to be discussed regarding Priors Way.

Cllr Bou Sreih asked who should be contacted regarding lamps in Aysgarth Park and Cllr Burbage agreed that this would be added to the Priors Way list.

025/2017. Borough Local Plan Response

Update on response made by Bray parish Council to BLP

Cllr Elvin confirmed that the response to the plan had been made online on 12th January 2017 and that the Parish response will be added to the website on Tuesday 17th January.

Parish Councillors who are also District Councillors have a Pecuniary Disclosable Interest in the following item and under items 3t and 16b of the Parish Standing Orders and item 12 as relating to Appendix B (11)(a) of the Parish Code of Conduct should withdraw from the meeting.

Cllr Airey asked a note be made in the minutes that he was unhappy that he was not able to be involved in the item.

Cllr Burbage asked for details of the ruling to be made available to Borough Councillors.

Commissioning of report on Parish Infrastructure

Councillors discussed whether it would be prudent to commission a report on Parish Infrastructure in order to provide a cohesive response to the Regulation 19 Plan consultation that is due to take place towards the end of April.

It was agreed in general that a report on the local infrastructure is required. Cllr Graham proposed an action that Cllr Elvin, Kneen and Marsh create a brief for approval by the Council; Seconded Cllr Pierce; Vote unanimous

026/2017. Date of next Main Council Meeting

The next General Meeting of the Parish Council will be held at 7.30pm on Monday 27th February 2017.

The meeting closed at 9:25pm.