



Bray Parish Council

MINUTES OF THE MEETING OF BRAY PARISH COUNCIL HELD AT 7:30PM ON MONDAY 23RD NOVEMBER 2015 IN BRAYWOOD MEMORIAL HALL, FIFIELD ROAD, FIFIELD, BERKS.

PRESENT:

Alexander Ward:	Cllr JA Glower
Dedworth Ward:	Councillor not present
Bray Ward:	Cllr C Graham (Chairman) Cllr S Kiely
Holyport Ward:	Cllrs S Dudley, P Janikoun, B Bou-Sreih, L Walters
Oakley Green & Fifield Ward:	Cllrs N Marsh, C Yates 35 Members of the public S Cook – The Clerk

225/2015. CHAIRMAN’S REQUEST

The Chairman requested that all mobile devices were switched off for the duration of the meeting.

226/2015. APOLOGIES FOR ABSENCE, DECLARATIONS OF INTEREST AND DISPENSATIONS

Apologies for absence were received from Cllr Elvin, Cllr Airey and Cllr Kneed. The following declarations of interest and dispensations were declared.

Personal:

Councillor	Agenda Item	Interest
Cllr Dudley	Holyport College Footpath Petition	The member is the Founder and Chair of Holyport College.

Pecuniary:

Councillor	Agenda Item	Interest
Cllr Graham	Payments List	The member is a recipient on the payments list.

227/2015. HEALTH AND SAFETY

The Chairman gave a reminder to all in attendance of the fire safety regulations for the venue of the meeting.

The Clerk gave a summary report of the accident reported at Manor Grove, whereby a member of the public caught her face on overhanging hedge. There was no injury and the Clerk confirmed that the area has now been trimmed back.

The Clerk gave a summary report on the Play Areas which is taken from ARD’s inspection report for September and October.

In September, Aysgarth Park & Springfield Park were satisfactory with no high priority items.

Jubilee Field was unsatisfactory with one high priority item, a tiny hole in wet pour at slide runout section and a split at the base of the fireman’s pole in the GL Jones Single Tower and Slide Modular Unit.

In October Springfield Park was satisfactory with no high priority items.

Aysgarth Park was unsatisfactory with one high priority item, a screw coming out of the access net climber end fitting on the GL Jones Senior 2 Tower and Slide Unit.

Jubilee Field was unsatisfactory with one high priority item, which had not been actioned from the previous month, this repair to be completed by ARD.

228/2015. MINUTES OF PREVIOUS MEETINGS

The minutes of the Meeting held on 21st September 2015 and the Extraordinary General Meetings held on 7th September 2015 were approved and signed as a true record.

PUBLIC QUESTION TIME

Presentation from Parents of Holyport College students

A student living in Holyport gave a clear and precise presentation on behalf of other local students and their parents' to the Parish Council requesting their support to find a safe route for pedestrians and cyclists to Holyport College.

Decision: Cllr Marsh proposed that Bray Parish Council support this request from the parents to find a safe walking route and that RBWM engages with the parents to use the funding provided by the school for this purpose. Seconded Cllr Walters, Vote 8 in favour, 0 against, 0 abstention. Cllr Dudley had declared a personal interest and did not take part in the vote. 31 members of the public left the meeting once the discussion had concluded.

Update from Clive Dent

Clive Dent, Community Warden provided an update of the status of a number of issues within the community, these included the tackling of drugs in areas such as Lindores Road, the bullying of younger children by an adolescent in the area, warnings to youths owning mopeds of anti-social behaviour and the introduction of additional night time patrols.

The Chairman suggested that this item is included from time to time on the Full Council agenda

The Chairman suggested the following item regarding a request for a grant should be brought forward to accommodate attending members of the public, which was generally agreed.

Grant Application

Braywood Cricket Club (please refer to Appendix ?)

Sarah Grace, volunteer and committee member addressed the council and outlined the reason and purpose for the grant request.

Decision: Cllr Janikoun proposed awarding the grant up to an amount of £3,000 depending on the final cost of the electrical works, seconded by Cllr Marsh, Vote 6 in favour, 3 against and 0 abstentions. 1 member of the public left the meeting once the discussion had concluded.

229/2015. PARISH FINANCE

Finance Working Group (FOWG)

A meeting took place on 12th November 2015.

Please refer to the notes from the meeting at Appendix ?.

Budget 2016/17

Cllr Graham asked the Clerk to provide a breakdown of the budget items to councillors via Dropbox.

Details of the following expenditure can be found on the Spending Decision Report (please refer to Appendix ?).

Bray Bund

Proposal to incur expenditure up to £250 to remove dead bushes and replace with grassed area.

Decision: Proposed Cllr Graham, seconded, Cllr Yates, vote unanimous

Holyport Pond

Proposal to incur expenditure up to £375.00 to clear the silt traps.

Decision: Proposed Cllr Walters, seconded Cllr Yates, vote unanimous

Replacement Street Lighting, Orchard Close, Maidenhead

Proposal to incur expenditure up to £1,000 to replace and move a lamp post in Orchard Close.

Decision: Proposed Cllr Graham, seconded Cllr Walters, vote unanimous

Office Computers

Proposal to incur up to £50 to update the Clerks Computer with Microsoft Office 2016.

Decision: Proposed Cllr Graham, seconded Cllr Janikoun, vote unanimous

Grant Application

Berkshire Vision

Proposal to award a grant of £60 towards running costs

Decision: Proposed Cllr Yates, seconded Cllr Walters, vote unanimous

Payments List (please refer to appendix ?)

The Clerk confirmed payments of £27,492.74, plus VAT of £983.02 with a grant total of £28,475.76

Decision: Cllr Dudley proposed approval of the payments list, seconded by Cllr Bou-Sreih and unanimously agreed.

230/2015 REPORTS FROM OTHER WORKING GROUPS

OPERATIONS WORKING GROUP (FOWG)

A meeting took place on 12th November. Please refer to the notes from Appendix ?.

Amendment to contract

Councillors were asked to approve that the contract of the Clerk be amended to 37 hours from 37.5 as the salary only reflected 37 hours per week not 37.5.

Decision: Proposed Cllr Yates, seconded Cllr Janikoun, vote unanimous.

Amendment to pension Contributions

Councillors were asked to approve payment of employer pension contributions of 18.2% of salary to the LGPS (local Government Pension Scheme) so that both the Clerk and the Assistant Clerk could continue their memberships of the scheme from their previous employment.

Decision: Proposed Cllr Bou-Sreih, seconded Cllr Janikoun, vote unanimous

Approval of the Bray Parish Meeting Dates and Schedule of dates for Presenting Councillors 2016

An updated version is to be sent out by the Clerk to include the date of the AGM on 23rd May 2015.

Cllr Dudley advised that some Councillors struggle to attend meetings scheduled at month end due to conflicting meetings.

Decision: Cllr Graham proposed approval subject to a review by FOWG, seconded Cllr Yates, vote unanimous

LAND MANAGEMENT WORKING GROUP

A meeting took place on 5th November. Please refer to notes from Appendix ?.

IT WORKING GROUP

Cllr Graham advised that the new computer has been purchased and following some teething problems has been installed with Microsoft Office 2016. Purchasing Microsoft Office 2016 for the other computer will ensure both computers have the same systems once the upgrade to Windows 10 has been completed.

S106 WORKING GROUP

No Meeting to report.

STRATEGY WORKING GROUP

No Meeting to report.

NEWSLETTER WORKING GROUP

Cllrs Kiely, Marsh and Pierce have kindly volunteered to join the Newsletter working group

231/2015 GENERAL MATTERS

Boundary review

As Cllr Burbage was not present to give an update, the Chairman deferred this item to the next meeting, which is a planning meeting and which was generally agreed.

Update on RBWM Devolution of Planning Powers

As Cllr Kneen was not present to give an update, the Chairman advised that a paper had been submitted by Simon Rowberry for discussion, and proposed that this be discussed at the next meeting, which will be a planning meeting. It is unclear if a decision can be made at the planning meeting regarding Devolution of Powers or whether this will need to be made at the next main council meeting in January, the Clerk is to confirm this with BALC.

Windsor Rd Layby

Cllr Graham advised that the layby has been completed and the old bus shelter moved to the Reeve Road bus stop.

RBWM Participatory Budget Consultation

The Chairman felt that an individual response would be needed for this consultation and so not a topic for discussion at this meeting.

Superfast Broadband Project

As Cllr Elvin was not present to give an update, the Chairman deferred this item to the next meeting, which was generally agreed.

BALC AGM

Cllr Graham reported that both he and the Clerk attended the AGM on 11th November. He notified the council that the current Executive Officer is leaving at the end of the year and that BALC will be recruiting a full time replacement.

Christmas Tree Recycling Sites 2016

The Chairman referred councillors to the Agenda notes confirming that recycling sites will be located in Bray Village Car Park and Holyport War Memorial Hall.

Parish Conference

The Chairman referred Councillors to the Agenda notes regarding the Parish Conference which took place on 1st October 2015.

Witchford Gate

Cllr Graham explained the background to this project; that using S106 monies from the project a play area would be set up, the title of which in due course along with some funding would become the responsibility of the Parish Council. The original company went bankrupt without the play area being set up, funding to maintain the play area or access as Witchford Gate is a private road. Attempts have been made by the Crown and Borough to get land title and S106 monies but have so far been unsuccessful.

Cllr Graham asked specifically if the Parish is still interested in obtaining title to this land, without money, play area or access. He proposed that; The Parish is no longer interested in taking title to the land; that the Parish strongly recommends that the Ward Councillors encourage the Borough to continue with the legal process to gain title to the land so that it can be transferred jointly to the residents through Witchford Gate RTM for onward management. This was seconded by Cllr Dudley who asked that Cllr Graham makes a request to the Borough to move this forward in a way that is useful to the residents, vote unanimous.

Fisheries Invitation

Cllr Janikoun agreed to discuss with Barrie Mair regarding the possibility of the Parish Council being involved in the organisation of a celebration of the Queens' 90th birthday.

7.5 tonne Weight Limit on A330

Cllr Dudley provided an update; advising that the Order has been submitted effective 21st December, the signage has been ordered and is to be in place for the effective date and that RBWM trading standards will collect information to enforce the Order. He further explained that RBWM are consulting with Slough Borough Council regarding the use of Automated Number Plate Recognition (ANPR) technology and that this may also be put in place, if not there may be a requirement for a 'Lorry Watch' scheme.

232/2015 ALEXANDER, DEDWORTH AND OAKLEY GREEN & FIFIELD

Permission for Christmas Tree

All agreed that permission for the Christmas Tree to go ahead.

Update on Manor Grove landscaping

Cllrs Glover and Marsh provided an update for the landscaping of Manor Grove. Residents have requested a footpath on both sides of the road; advice is needed from RBWM to ensure conformity with Highway standards. The stream is blocked and floods across the road and Councillors felt that RBWM should be involved in the clearance of the stream; the Clerk is to contact Kevin Mist at RBWM to set up a meeting which Cllrs Glover and Marsh will attend. As the area is generally overgrown, advice is to be sought from a specialist to discuss which trees are worth preserving. Local residents would also like the height of the hedge is to be reduced.

233/2015 BRAY

No items to report.

234/2015 HOLYPORT

Volunteer to work with HMFC on development of Gays Lane Field

Cllr Walters is to ask former Councillor Ken Gallagher if he would like to continue liaising with HMFC.

Volunteer to contact local resident to discuss removal of public bench

Cllr Graham suggested that the Community Warden be asked to discuss this issue with the resident concerned.

235/2015 CHAIRMAN'S BUSINESS

The Chairman reminded Councillors that there is an opportunity for Planning Training with BALC on Tuesday 24th November at 6:30.

The Chairman also advised Councillors that Steve Adams has requested an informal meeting to discuss the Bray Neighbourhood Plan and this is to be held on 21st December at 7:30pm at Braywood War Memorial Hall.

236/2015 RBWM UPDATE

Cllr Dudley advised Councillors that the sponsors for Braywick School will be providing an updated plan to demolish the existing school and build a 1 form entry school.

Cllr Dudley further advised that the planning application for the Phoenix gym will be discussed at the January DCP. Cllr Yates mentioned that it looks like the boundaries for this application are changing and that BPC and other local associations will need time to consider these changes. Cllr Dudley will feedback to Cllr Yates on this. 9:15 1 member of the public left.

237/2015 CORRESPONDANCE AND COUNCILLORS FORUM

Correspondence List

Cllr Marsh commented on the disappointment that Braywood War Memorial Hall did not have Wreaths laid for the Remembrance service; the Clerk provided feedback assuring that a wreath had been ordered but that other events had prevented the Wreath being laid, which is not a Bray Parish Council responsibility, as planned.

Cllr Walters asked about the replacing of the lamp posts on Holyport Green. The Clerk advised that this is being dealt with by the previous Clerk but would confirm.

238/2015. DATE OF NEXT COUNCIL MEETING

The next General Meeting of the Parish Council will be held at 7.30pm on Monday 18th January 2016.

The meeting closed at 9:20pm.