



Bray Parish Council

MINUTES OF THE MEETING OF BRAY PARISH COUNCIL HELD AT 7:30PM ON MONDAY 27th FEBRUARY 2017 IN BRAYWOOD MEMORIAL HALL, FIFIELD ROAD, FIFIELD, BERKS.

PRESENT:

Alexander Ward:	Cllr J Glover
Dedworth Ward:	No Councillor present
Bray Ward:	Cllr K Elvin (Chairman) Cllrs D Burbage, S Kiely, M Pierce
Holyport Ward:	Cllrs B Bou-Sreih, P Janikoun, L Kneen, L Walters
Oakley Green & Fifield Ward:	Cllrs N Marsh, 5 - Members of the public 1- The Press The Clerk - Mrs S Cook

038/2017. Chairman's Request

The Chairman requested that all mobile devices were switched off for the duration of the meeting.

039/2017. Apologies for Absence, Declarations of Interest and Dispensations

Apologies for absence were received from Cllrs Dudley, Graham and Yates. There were no declarations of interest received or dispensations issued.

040/2017. Health and Safety

The Chairman gave a reminder to all in attendance of the fire safety regulations for the venue of the meeting.

The Clerk gave a summary report on the Play Areas from the February monthly inspection report; all areas were satisfactory with no high risk items. There were no items in the accident book.

041/2017. Minutes of previous Meeting

The minutes of the Meeting held on 16th January 2017 were approved and signed as a true record.

042/2017. PUBLIC QUESTION TIME

There were no questions from the public.

043/2017. Presentation from Steve Adams, Chairman of the Bray Parish Neighbourhood Plan steering group on the defence of the Green Belt in Bray Parish

Mr Adams provided feedback on the progress of adopting the Bray Parish Neighbourhood Plan; raising concern about the amount of time being taken by RBWM to find an examiner for the plan. He also voiced concerns about the Borough Local Plan and the amount of green belt in Bray that is included in the consultation along with the view of the steering group that services in Bray Parish are also currently at or beyond capacity. He advised the meeting that a team called the 'Friends of the Green Belt in Windsor and Maidenhead' is now being formed which will take advice on whether to campaign to protect the green belt or take due process. Mr Adams invited Councillors and members of the public to join the group.

Cllr Elvin thanked Mr Adams for his presentation and reiterated the concerns of the parish council regarding the infrastructure within the parish and the additional burden 1300 dwellings would put on that infrastructure. Cllr Walters reiterated his concerns about the amount of building in the green belt that is included in the BLP and in particular the effect on the parish.

044/2017. Report from the Clerk

Please refer to the notes at Appendix (a).

Cllr Burbage offered to help with any issues regarding RBWM street care works.

045/2017. Parish Finance

Finance Working Group

A meeting took place on 17th February 2017 please refer to the notes at appendix (b).

Councillor Wilson joined the meeting

Proposal to adopt revised Complaints Procedure

Elvin proposed adoption of the Complaints Procedure; seconded by Cllr Bou Sreih; Vote unanimous

Proposal to adopt Lettings Policy

The item was discussed; Cllr Kneen asked that any lettings requests on Holyport Green are for the benefit of residents. Cllr Janikoun proposed an amendment to the general principles. Decision; Cllr Elvin proposed adoption of the Lettings Policy subject to the modifications discussed; seconded Cllr Pierce; Vote 10 for; 1 against; 0 abstained

Proposal to write off bad debt

Decision; Cllr Kneen proposed that the amount of £20.80 for allotment rent be written off the Council books; seconded Cllr Janikoun; Vote unanimous

Spending Decision Report

Details of the following expenditure can be found on the Spending Decision Report at Appendix (c)

Proposal to undertake 'patching works' at various Parish locations

Cllr Kneen clarified that the works at the end of Pamela Row will be for grasscrete which the Clerk will confirm with the contractors. Cllr Janikoun asked if planning permission is required and Cllr Kneen will confirm.

Cllr Elvin proposed that the Clerk incur expenditure of up to £9,460 for tarmac repairs and patching in St Michaels Church, High Street Car Park, Cemetery roadway, outside 'The George' and on Pamela Row once it has been confirmed whether planning permission is needed.

Seconded Cllr Pierce ; Vote 10 for; 0 against; 1 abstention

Payments List

The Clerk confirmed the total of the payments list of £12,991.98 plus VAT of £896.65 making a grand total of £13,888.63.

Decision: Cllr Glover proposed approval of the payments list; Seconded Cllr Wilson; Vote unanimous.

046/2017. Reports from Other Working Groups

Finance And Operations Working Group (FOWG)

A meeting took place on 6th January 2017. Please refer to the notes from the meeting at Appendix (b).

Land Management Working Group

A meeting took place on 27th January 2017. Please refer to the notes from the meeting at Appendix (d). A query was raised concerning the cost of hiring the tennis courts and this was answered by the Clerk.

IT Working Group

No meeting to report.

S106/CIL Working Group

No Meeting to report.

Strategy Working Group

Cllrs Kneen, Marsh and Yates are founding members of the group and Cllr Elvin volunteered to support on behalf of Bray Ward. Councillors were reminded that all Councillors may be asked to contribute to the group.

Newsletter Working Group

A meeting took place on 27th January 2017. Please refer to the notes from the meeting at Appendix (e). Cllr Janikoun mentioned that he had commissioned two articles from local residents.

047/2017. General Matters

M4 Junction 3 to 12 Smart Motorway Scheme

Cllrs Janikoun and Kneen reported to the Council, advising that the recent meeting with Highways England, RBWM and Local resident representatives had clarified a number of items, which included;

There will be no concrete crusher on the site, there will be a concrete mixer, which will only be used when required locally;

The A330 replacement bridge will be a permanent structure, which will be placed to the right of the current bridge and will include the permanent loss of some garden space for some of the residents of Priors Way;

Highways England only have access to the site for a limited time, works are expected to be completed by end of 2021;

The Site will be the main administration site, so although there will be little construction traffic particularly along the A330, there will be up to 300 cars accessing the site at various times;

Highways England are keen to be good neighbours and were able to reassure local residents that there would not be any loud reversing claxons, that there would be a local representative available to deal with any concerns and who is keen to meet with the Parish Council.

Cllr Janikoun advised that 11 bridges will need to be replaced and that when this happens the motorway will be closed; Cllr Elvin responded that the Parish Council should continue to put across the message of local traffic management to RBWM.

Cllr Elvin gave congratulations to all that attended the meeting as feedback he had received had been positive.

Update on the Councillor vacancy for Dedworth

Cllr Elvin thanked Cllr Airey for his service to the Parish Council. The Clerk advised that there had not been sufficient requests for an election and so the Parish Council would need to co-opt.

Councillors to consider a replacement as Vice-Chair of Planning Committee

The item was discussed and Cllr Pierce proposed that Cllr Marsh be the vice-chair of the planning committee;

Seconded Cllr Glover; Vote 10 for; 0 against; 1 abstention

Response from the Prime Minister and Department of Transport regarding Heathrow third runway

The Clerk has received a reply from the Prime Minister in response to the concerns raised by Bray Parish Council with regards to the Government's decision to support a new runway at Heathrow. The reply explained that noise disturbance will be mitigated by a six and a half hour ban on scheduled night flights and new legally binding noise targets will be introduced, this was accompanied by a letter from the Secretary of State which explained the investment that will take place in improving public transport services and the strategic road network.

A further letter of response was received from Lord (Tariq) Ahmad of Wimbledon, Transport Minister for Aviation advising that a 16 week public consultation on the project was launched on 2nd February and urging Bray Parish Council to represent its concerns in a formal response.

Cllr Kneen suggested that Bray Parish Council provide a submission to the consultation and suggested that herself, Cllr Marsh and Cllr Elvin meet to complete this, which was agreed.

Cllr Elvin to forward details of the RBWM leaflet to Councillors and the Clerk who will upload to the website.

RBWM Electoral review meeting

Cllr Elvin reported on the above meeting held on 20th February 2017 by the Electoral review commission. A number of wards in RBWM are unbalanced; ie some areas are not proportionally represented. Cllr Wilson advised that there are currently 57 Councillors and consideration needs to be given as to whether this number of councillors is required to run the Council. There may be a merging of wards or creation of new wards depending on the number of electors.

Parish Conference

Cllr Elvin reported on the above meeting held on 22nd February 2017 at the Town Hall. There was a discussion regarding communication issues with RBWM and some suggestions for improvement were given. Mr Hayes spoke about the Fire Engine. An update on Neighbourhood plans was given along with unparished areas, sandbags in the time of flooding, and an organogram of staffing which the Clerk will forward to Councillors.

048/2017. Alexander, Dedworth and Oakley Green & Fifield

Manor Grove Update

Cllr March reported that Richard Crusifix has started work at Manor Grove following these works Cllrs Marsh and Glover will contact Wild Maidenhead.

049/2017. Bray

A308 widening at Upper Bray Road

Cllr Elvin reported that the widening is now completed and that now it is hoped to lay some hardstanding for GPO vans and erect bollards to prevent lorries parking. All agreed that traffic is moving more smoothly, however Cllr Bou Sreih mentioned that the roundabout at the end of Holyport Road needs repainting.

050/2017. Holyport

Request to use Holyport Green for the Holyport Fair on 3rd June 2017

Councillors are asked to approve the use of Holyport Green for the annual Fair on Saturday 3rd June 2017.

Decision: Proposed by Cllr Janikoun; Seconded Cllr Kneen; Vote unanimous

Request to use Holyport Green by Carters Entertainments Ltd

Councillors are asked to approve the use of Holyport Green between Tuesday 10th October and 17th October for the annual fair run by Carters Entertainments Ltd.

Decision: Proposed by Cllr Janikoun; Seconded Cllr Kneen; Vote unanimous

A330 Lorry Watch

As Cllr Dudley was absent from the meeting, Cllr Elvin asked for an update from Cllr Janikoun who explained that lorry watch is now being run by Andy Spence and Mr and Mrs Bowler. There is however no support from Trading Standards which is a major issue and remains an outstanding item for Cllr Dudley to investigate. Cllr Kneen asked Cllr Burbage if he would take this up on behalf of the Parish Council.

Cllr Marsh mentioned that a knock on from the weight limit on the A330 is the additional HGV traffic through Fifield which concerns local Fifield residents. Cllr Marsh asked if the road traffic survey is due to be undertaken again and the Clerk confirmed that a repeat survey had been requested.

051/2017. Chairman's Business

A request has been received asking if it was possible to use Jubilee Field for a charity event to raise funds for a local child suffering from Neuroblastoma. Cllr Janikoun advised that RBWM has a safety advisory group and suggested that the applicant is advised of this. Cllr Elvin and the Clerk will follow up on this request.

Cllr Elvin mentioned the interest of the Parish Council in the Maidenhead waterways project and advised that Cllr Elvin, Cllr Pierce and the Clerk will be meeting at the Parish Office with project members to discuss the project to date and that project members will be presenting an update at the AEM.

Cllr Walters left the meeting

052/2017. RBWM Update

Report by the Borough Ward Councillor on borough activities

As Cllr Dudley was not at the meeting Cllr Wilson provided an update; advising the setting of the RBWM council tax as 3% for adult local care and 0.95% for local tax. BLP regulation 18 consultation had closed and responses were being looked at, the results of these will be discussed on 25th April when Regulation 19 will also be voted on. There has been much going on with the regeneration of Maidenhead, outsourcing of Children's services and clearance of the traveller site at Waltham St Lawrence which occurred voluntarily. RBWM are also planning to have a general discussion with BPC re BPNP and Cllr Elvin advised that the Clerk is discussing dates with Robert Paddison.

Two members of the public left the meeting

053/2017. Action List

Updates to a number of items on the Action List were made. See appendix (f)

054/2017. Correspondence and Councillors Forum

Correspondence List

In response to the letter from HMRC concerning VAT the Clerk advised that she had received a call from Ipsos Mori regarding VAT processes and that it would have been useful if the initial letter had advised the need to refer to actual papers.

Councillors Forum

Cllr Janikoun mentioned that A330 needed to be widened between Braywick roundabout and entrance to Triangle and asked if an email could be sent, which Cllr Elvin agreed to do.

Cllr Janikoun advised that it had been previously agreed that Holyport Pond was to be a live pond and asked if Wild Maidenhead could be asked for advice on how to achieve this. Cllr Kneen suggested that this be included on LMWG list.

Cllr Pierce asked if a letter could be sent to the Hinds Head reminding them of Conservation area requirements. Cllr Elvin to discuss with Cllr Wilson.

055/2017. Local Government Act 1972 Exclusion of the Public

To consider passing the following resolution:-

"That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act".

Decision: Proposed by Cllr Elvin; Seconded Cllr Kneen; Vote unanimous

056/2017. Date of the Annual Electors Meeting

The Annual Electors Meeting of the Parish Council will be held at 7.30pm on Monday 10th April 2017.

The meeting closed at 9:30pm.