



Bray Parish Council

MINUTES OF THE MEETING OF BRAY PARISH COUNCIL HELD AT 7:30PM ON MONDAY 29th FEBRUARY 2016 IN BRAYWOOD MEMORIAL HALL, FIFIELD ROAD, FIFIELD, BERKS.

PRESENT:

Alexander Ward:	Cllr JA Glover
Dedworth Ward:	Cllr M Airey
Bray Ward:	Cllr K Elvin (Chairman)
	Cllrs C Graham, S Kiely, D Burbage, M Pierce
Holyport Ward:	Cllrs D Wilson, S Dudley, P Janikoun, B Bou-Sreih, L Walters, L Kneen
Oakley Green & Fifield Ward:	Cllrs N Marsh, C Yates
	3 - Members of the public
	S Cook – The Clerk

045/2016. CHAIRMAN'S REQUEST

The Chairman requested that all mobile devices were switched off for the duration of the meeting.

046/2016. APOLOGIES FOR ABSENCE, DECLARATIONS OF INTEREST AND DISPENSATIONS

Apologies for absence were received from Cllr Janikoun. The following declarations of interest and dispensations were declared.

Personal:

Councillor	Agenda Item	Interest

Pecuniary:

Councillor	Agenda Item	Interest
Cllr Graham	5.8	Allotment Holder (Bray)

047/2016. HEALTH AND SAFETY

The Chairman gave a reminder to all in attendance of the fire safety regulations for the venue of the meeting.

The Clerk gave a summary report on the Play Areas which is taken from ARD's Annual inspection report for January 2016 and the monthly report for February 2016

The Annual report is a safety report assessing equipment in accordance with BS EN 1176, 2008 and there are areas within the report where equipment may fail the standard, this does not mean however that the equipment has suddenly become dangerous or even that remedial action is needed.

The overall risk assessment for Springfield Park is high. The report advises that the rope bridge net on the GL Jones tower and slide multi-unit is now worn over 70% of the net with the internal steel core wire exposed. Sharp projections were evident at the time of the inspection and short term repairs are no longer effective. A quote to replace this has been requested.

The overall risk evaluation for both Aysgarth Park and Jubilee Fields is medium risk.

In February all play areas were satisfactory with no high priority items.

048/2016. MINUTES OF PREVIOUS MEETINGS

The minutes of the Meetings held on 18th January and 22nd February were approved and signed as a true record with the following modification.

Cllr Burbage asked for an indication that Councillors were concerned about the setting of a deficit budget for the year in the minutes of 18th January as he felt this was not adequately reflected. He also asked if the minutes could reflect that the precept increase in real terms was 2.15% due to additional homes within the Parish. It was agreed by the Council that the Clerk would review the performance against budget on a monthly basis and forward reports to the FOWG.

PUBLIC QUESTION TIME

A member of the public asked to speak about agenda item 7.3, Holyport 7.5 tonne weight limit and this item was brought forward on the agenda.

The gentleman believes it is incorrect that lorries have been moved away from the 'A road' onto 'B roads' mentioning that there he had not seen any consultation and that some members of the parish have not been fairly treated. He also felt that support should be given to getting cars off the road at Braywood School.

Cllr Elvin gave some background to the implementation of the weight limit, which was in response to a number of accidents on the A330 and concerns were shared regarding cars outside Braywood School and a lack of signage for alternative routes for HGVs.

Cllr Elvin believes that work on the A330 planned for the smart motorway may allow for amendments to be made on that stretch of road in the future. Cllr Graham asked if there was any way to find out the ramifications of the weight limit now that it is place. Cllr Kneen felt that RBWM should be asked if RBWM Highways can find an alternative. Cllr Marsh asked if there was a case for traffic to be encouraged to use the A329.

Cllr Graham proposed that RBWM be advised that BPC represented by Cllr Marsh and Cllr Yates wish to seek a meeting with Borough Highways to review the two items identified and find possible alternatives. Seconded; Cllr Wilson. Vote unanimous.

049/2016. PARISH FINANCE

Finance Working Group (FOWG)

A meeting took place on 19th February 2016. (Please refer to the notes from the meeting at Appendix A).

Cllr Pierce advised that work will start at St Michaels in July this year.

Finance Report Budget vs Actuals Q3 (31/12/15)

The Clerk referred Councillors to the third quarter figures (please see appendix B).

Write off of Sundry Debtors

The Clerk reported that there are currently two items that make up the outstanding amount which are being chased for payment, one for £47.50 and one for £28.00.

Write back of sundry creditors

The Clerk reported that there are three items that make up the outstanding sundry creditors and these are £1k to review website by ITWG, £6.5k for works in Holyport by LMWG and the cost of running the SID by RBWM;

Proposal that outstanding accruals are written back if invoices are not received by the end of the financial year.

Decision: Proposed Cllr Graham, seconded Cllr Pierce, vote for unanimous.

Cllr Graham asked if item 6.5 newsletter expenditure could be brought forward,

Parish Newsletter Spring 2016 (please refer to Appendix C)

Approval of content of the newsletter was given along with the proposal to incur expenditure up to £1,350 for the production and distribution of the newsletter and a flyer to be distributed to all residents, if required, advertising the Annual electors meeting.

Decision: Proposal to fund newsletter Cllr Elvin, Seconded Cllr Yates, vote unanimous

Details of the following expenditure can be found on the Spending Decision report (please refer to appendix D).

Grant Applications

Berkshire Multiple Sclerosis Therapy Centre

Proposal to award a grant of £300.00 as a donation towards treatment for sufferers of MS. Previous awards have been made in 2009 for £150.00, 2011 for £150.00 and 2013 for £200.00.

Decision: Proposed Cllr Bousreih; seconded Cllr Airey, vote unanimous.

Dash Charity

Proposal to award a grant of £500 towards telephone and mobile call costs.

Decision: Proposed Cllr Marsh that the proposal is refused; seconded Cllr Yates, vote 11 for, 1 Against, Abstained.

Amendments to Standing Orders

Proposal that the following amendments are made to the Council Standing Orders.

- Modification – approve filming and recording (3.i) NALC legal topic 87 note no. 34/39 – Standing orders to reflect legislation
- Procurement – following guidance update from NALC (22) + 11g Financial regs- Standing orders to reflect legislation.
- Information to be made available at meetings NALC legal topic 5 – 3 additional sets of paper copies of discussion documents will be made available at meetings for press and public.

Decision: Proposed Cllr Graham; seconded Cllr Kneen, vote unanimous.

Approval to increase allotment fees

Proposal that allotments fees are increased to £6.00 from £5.70 per minimum basic unit for the financial year 2017/18. Cllr Graham did not take part as he is an allotment holder.

Decision: Proposed Cllr Kneen; seconded Cllr Yates, Unanimous.

Cllr Graham returned to the meeting.

Payments List

Approval to pay accounts on the Payments List.

Decision: Proposed Cllr Kneen; seconded Cllr Bousreih, vote unanimous.

050/2016. REPORTS FROM OTHER WORKING GROUPS

OPERATIONS WORKING GROUP (FOWG)

A meeting took place on 19th February 2016. (Please refer to the notes from the meeting at Appendix A).

LAND MANAGEMENT WORKING GROUP

No Meeting to report but is planned

IT WORKING GROUP

No Meeting to report but is planned

S106 WORKING GROUP

No Meeting to report but is planned

STRATEGY WORKING GROUP

No Meeting to report.

NEWSLETTER WORKING GROUP

See item 049/2016

051/2016. GENERAL MATTERS

Boundary Review

No further update from previous meeting, consultation has finished but results are not yet available.

Bray Sub Committee for Planning

Cllr Kneen gave some background about the recent training and some of the topics that came out of the meeting, 9 Councillors and the Clerk had attended training with Simon Rowbery and Jenifer Jackson from the Planning Department at RBWM on Saturday 27th February and further training will be made available for those unable to attend.

Proposal that BPC is happy that the Planning Committee goes forward in principle towards becoming a subcommittee of RBWM subject to contract and processes being agreed.

Decision: Proposed Cllr Kneen; seconded Cllr Burbage, vote unanimous.

A308/Priors Way request for mini roundabout

BPC were asked to provide their views concerning a request for a mini roundabout on the A308 with Priors Way.

The topic was discussed in detail, and as this is an area of air quality concern felt that slowing traffic further would not help and that there may be a lack of land to put in place.

Proposal: That BPC feels that this is impractical due to the issues regarding air quality in the area, the potential lack of land to put in place and the requirement to ensure continuous traffic flow as far as possible.

Decision: Proposed Cllr Elvin; seconded Cllr Pierce, vote unanimous.

A308 Speed Limit- Springfield Road Holyport Road Roundabout

Request received from HRA for 30mph speed limit on A308 and for a roundabout at the junction of Holyport Road and Springfield Park. Cllr Wilson declared an interest but was able to explain the problems experienced by residents and mentioned that there is a lack of land available to put a roundabout in place.

Proposal: That BPC feels that this is impractical and do not support the proposal.

Decision: Proposed Cllr Elvin; seconded Cllr Bousreih, vote 12 for, against, 1 abstained.

Speed control - on Holyport Road/Moneyrow Green

BPC has been requested by Holyport Residents Association to consider this topic at a full council meeting and indicate our preferred scheme. See information prepared by RBWM Highways Department.

Proposal: That Option 2 – use of a speed camera would be the preferred scheme.

Decision: Proposed Cllr Elvin; seconded Cllr Yates, vote 9 for, 2 against, 2 abstained.

Holyport Road Signs

Request received from 'The Village Magazine' via David Coppinger asking the Parish Council to consider the erection of a village gateway and associated signs on Holyport Road adjacent to the mini roundabout on the A308.

The proposal was discussed and concerns were raised regarding the impact that 'gateways' would have on the sightline of motorists at the junction.

Proposal that the request is refused as it would be intrusive to motorists on the roundabout.

Decision: Proposed Cllr Kneen; seconded Cllr Glover, vote unanimous.

Rights of Way Management and Improvement Plan: Priorities for the Public Rights of Way in our area

1. With regard to the site specific schemes, what are your priorities with regard to the site specific schemes in your area?
2. With regard to the statement of action, are there any particular issues with regard to the existing public rights of way network that the Parish Council are aware of that could improved?

Cllr Yates suggested that RBWM provided a better map of the public rights of way in the Parish and that riders are encouraged to use the bridleways rather than the roads

Cllr Graham proposed the priority be footpaths around Bray, Biffa land & improved bridle ways in the Parish; seconded Cllr Bousreih, vote unanimous.

One member of the public left the meeting.

052/2016. ALEXANDER, DEDWORTH AND OAKLEY GREEN & FIFIELD

Update on Manor Grove

Cllrs Marsh and Glover reported on the recent meeting with Simon Lavin, RBWM Flood risk manager, who is arranging for the area of the ditch below the road entrance to Manor Grove to be cleared. If this did not work Simon Lavin would initiate investigative work.

053/2016. BRAY

No items to report.

054/2016. HOLYPORT

Carters Steam Fair in Holyport

The Clerk has received a request from Carters Steam Fair asking to book Holyport Green which was unanimously agreed.

Holyport Village Fair

An update has been received from the committee for Holyport Village Fair asking for an extension until 9:30 on Saturday evening with music to be provided by Holyport College. Cllr Kneen would like to know where the music would be put and how loud it would be. It was suggested that the music be kept away from the Old Peoples home and has offered to discuss with the committee.

055/2016. CHAIRMAN'S BUSINESS

The Chair suggested that the AEM would be a good vehicle to publicising the work that the Bray planning sub-committee would be undertaking. A flyer is to go out with the newsletter.

056/2016. RBWM UPDATE

Nothing to report

057/2016. CORRESPONDANCE AND COUNCILLORS FORUM

Correspondence List

Cllr Marsh advised that the caretaker of Braywood War Memorial Hall will moving away from the area and that there will not be anyone available to set up the Hall for future meetings and that she will be the key holder. The hall committee are short of members and Cllr Marsh asked if anyone would like to join the committee. Cllr Graham suggested Richard Crusifix be approached to undertake any odd jobs

Cllr Dudley suggested that Holyport College may be happy to host the AEM.

058/2016. DATE OF NEXT COUNCIL MEETING

The next General Meeting of the Parish Council will be held at 7.30pm on Monday 11th April 2016.

The meeting closed at 9:10 pm.