



Bray Parish Council

MINUTES OF THE GENERAL MEETING OF BRAY PARISH COUNCIL HELD AT 7.30PM ON MONDAY 16TH MARCH 2015 IN BRAYWOOD MEMORIAL HALL, FIFIELD ROAD, FIFIELD, BERKS.

PRESENT:

Alexander Ward:	Cllr H Howard
Bray Ward:	Cllr K Elvin (Chairman)
	Cllrs M Pierce, C Graham
Dedworth Ward	Cllr M Airey
Holyport Ward:	Cllrs A Monks, P Janikoun, K Gallagher
	Cllr L Walters (left the meeting at 8pm)
Oakley Green & Fifield Ward:	Cllr C Yates
	J Eden-Bagley – The Clerk
	6 Members of the public

52.1/2015. APOLOGIES FOR ABSENCE, DECLARATIONS OF INTEREST AND DISPENSATIONS

Apologies for absence were received from Cllr Pellew, Cllr Kneen and Cllr Mellor. The following declarations of interests and dispensations were declared:

Personal:

Councillor	Agenda Item	Interest
Cllr Graham	6.4	Member of the Bray Enhancement Committee
Cllr Pierce	6.4	Member of the Bray Enhancement Committee
Cllr Howard	4.2	Member of Braywood Memorial Hall Committee

Pecuniary:

Councillor	Agenda Item	Interest
None		

53/2015. HEALTH AND SAFETY

The Chairman gave a reminder to all in attendance of the fire safety regulations for the venue of the meeting. The Clerk confirmed there were no entries in the accident book.

The Clerk gave a summary report on the Play Areas which is taken from ARD's inspection report for February. All three play areas were satisfactory with no high priority items.

54/2015. MINUTES OF PREVIOUS MEETINGS

The minutes of the General Meeting held on the 26th January 2015 and the Extraordinary General Meeting on the 2nd February 2015 were then approved and signed as a true record.

PUBLIC QUESTION TIME

No public question time.

The following agenda items were brought forward to accommodate attending members of the public:

Willows Riverside Park

Emma Taylor reported that a 56 day eviction notice had been served on 18 residential moorings and asked if the parish council could do anything to help with an extension to the deadline to give residents time to make the necessary arrangements.

Decision: Cllr Elvin proposed the parish council would write to Haulfryn as an intermediary on behalf of the residents with a copy to the borough ward councillors, which was generally agreed.

Two members of the public left the meeting at 7.50pm.

Grant Applications

Maidenhead & Bray Sports Club (please refer to Appendix A)

Mike Parkinson addressed the committee and outlined the grant request for £3,427.60.

Decision: Cllr Gallagher proposed awarding the grant for the full amount, which was seconded by Cllr Airey and failed on a vote of 2 in favour, 5 against and 3 abstentions. As an alternative, Cllr Gallagher proposed awarding £1,713.80 (50%), seconded Cllr Yates, vote unanimous.

Two members of the public left the meeting at 8.05pm.

Holyport Darby & Joan Club (please refer to Appendix B)

Marcella Stoughton addressed the committee and outlined the grant request for £1,500.

Decision: Cllr Walters proposed awarding £750 (50%), seconded Cllr Monks, vote 5 in favour, 2 against and 3 abstentions.

Two members of the public left the meeting at 8.15pm.

55/2015. PARISH FINANCE

Finance Working Group (FOWG)

A meeting took place on 5th March 2015. Please refer to notes from the meeting at Appendix C.

Finance Report Budget vs Actuals Q3 (31/12/15)

The Chairman referred to the finance report as at Appendix D, which has been reviewed in detail by the FOWG. At this stage the full year forecast shows a reduction on income. Expenditure is also down and includes projects that have been funded from S106 monies which further reduces the deficit.

Details of the following expenditure can be found on the Spending Decision Report (please refer to Appendix E).

Holyport Green

Proposal to incur expenditure up to £700 to reposition the large stones opposite the nursing home.

Decision: Proposed Cllr Airey, seconded Cllr Gallagher, vote unanimous.

Holyport Green (please refer to Appendix F)

Proposal to incur expenditure up to £3,000 to replace the damaged (Swan Neck) street light on Holyport Green.

Decision: Proposed Cllr Monks, seconded Cllr Airey, vote 9 in favour, 0 against, 1 abstention.

Springfield Park

Proposal to incur expenditure up to £300 to install two collapsible parking posts by the entrance to the play area.

Decision: Proposed Cllr Elvin, seconded Cllr Graham, vote unanimous.

Parish Office Desktop (please refer to Appendix G)

Proposal to incur expenditure up to £1,600 to replace the office desktop computer.

Decision: Proposed Cllr Howard, seconded Cllr Yates, vote unanimous.

Holyport Dog Bins (please refer to Appendix H)

Proposal to incur expenditure up to £430 to install two litter/dog bins at either end of Blind Lane with the additional weekly cost of £3 to empty each bin.

Decision: Proposed Cllr Airey seconded Cllr Gallagher, vote 9 in favour, 0 against, 1 abstention.

Aysgarth Park (please refer to Appendix I)

Proposal to incur expenditure up to £1,500 for work to Leylandii in the vicinity of Eskdale Gardens, the residents in the immediate vicinity will be consulted before any work is carried out, and £100 for tree work in the vicinity of 50 Aysgarth Park.

Decision: Proposed Cllr Elvin, seconded Cllr Janikoun, vote unanimous.

Gays Lane Field (please refer to Appendix J)

Proposal to incur expenditure up to £650 for the initial costs of equipment for line marking and baseline preparation and additional grass cutting costs of £1,086. The line marking equipment will remain the property of the parish council which will be on long term loan to the football club who will be responsible for storage.

Decision: Proposed Cllr Gallagher, seconded Cllr Airey, vote unanimous.

Payments List (please refer to Appendix K)

The Clerk confirmed the total of the payments list of £11,386.17, plus VAT £689.83 with a grand total of £12,076.00.

Decision: Cllr Walters proposed approval of the payments list which was seconded by Cllr Airey and unanimously agreed.

Braywood Memorial Hall Grant Application (please refer to Appendix L)

Application for a grant of £1,000.

Decision: Cllr Airey proposed awarding the full amount, seconded by Cllr Graham, vote unanimous.

Cllr Howard did not take part in the vote.

Berkshire Multiple Sclerosis Therapy Centre (please refer to Appendix M)

Application for a grant of £240.

Decision: Proposed Cllr Airey, seconded Cllr Yates, vote 9 in favour, 1 against and 0 abstentions.

Berkshire County Blind Society (please refer to Appendix O)

Application for a grant of £200.

Decision: Proposed Cllr Airey, seconded Cllr Gallagher, vote unanimous,

56/2015. REPORTS FROM OTHER WORKING GROUPS

OPERATIONS WORKING GROUP (FOWG)

A meeting took place on 5th March 2015. Please refer to notes from the meeting at Appendix C.

Update on Boundary Review

E-petition to include the Fisheries in Bray Parish

Cllr Airey reported that there has been a technical issue with the e-petition which was originally due to finish on 25th February 2015. As the Fisheries Residents Association wish to have the full 6 months the deadline has been extended to 2nd April and they are permitted to submit paper signatures. If there is the required number of signatures there will be a further 12 month consultation which will be carried out by the borough.

E-petition to remove Alexander Ward from Bray Parish

There has only been approximately 10 signatures in support of the e-petition so the matter will not be taken any further and Alexander will remain in Bray Parish.

Parish Office (please refer to Appendix P)

Proposal for the parish council to enter into detailed discussions with Holyport Memorial Hall Committee on the following basis: -

- The new office will be in the current location and will be expanded to twice the current size (existing office is approximately 208 sq ft – proposed office approximately 426 sq ft).
- The office will be leased to BPC on a lease of at least twenty years.
- Rent will be reviewed periodically and moved in line with an appropriate third party index for example RPI.
- BPC will have sole access and will be responsible for modifying and fitting out the new space.
- The Hall will be responsible for maintaining the fabric of the building.
- BPC will be responsible for the office electricity and gas bills. The hall will retain responsibility for the council tax and water charges.

The current rent is approximately £12.60 per sq ft including utility charges. The new rent will be in the range £11.00 to £11.50 per sq ft. It is anticipated that fitting out the new office will cost in the region of £20,000 and funding will come from reserves.

Cllr Walters suggested that a rent free period should be included when negotiating the terms of the lease.

Decision: Proposed Cllr Walters seconded Cllr Yates, vote 9 in favour, 0 against and 1 abstention.

Annual Electors Meeting

The AEM meeting will now be held on the 4th June 2015 in Holyport War Memorial Hall.

Parish Cemetery

The Clerk reported that the glass in the door to the store room on the side of the Chapel has been vandalised and smashed. No entry was gained to the store room as there is a second locked door which was undamaged. The Taylors have boarded up the door and made the store room secure until a permanent replacement door is fitted. The Clerk will follow up with the insurance company on making a claim for the repairs. An additional quote to replace the door to the outbuilding in the cemetery, which has deteriorated, will also be obtained.

LAND MANAGEMENT WORKING GROUP

No meeting to report.

RBWM Trees/Hedgerow

The Clerk reported the free trees/hedgerow provided by RBWM will need to be included in the tree watering scheme at a cost of £45.00 per watering on a weekly basis. In the height of the summer or dry period, this will need to be carried out twice a week and the additional forecast expenditure will be up to £1,575.

Decision: Proposed Cllr Pierce, seconded Cllr Monks, vote unanimous.

Holyport Pond

The Chairman reported that activities to help reduce the water level of the Pond continue and that a pipe that runs under Holyport Green will be cleared of any debris. The area of the grass that has been flooded is very slippery so it was generally agreed that the Clerk will arrange for the area to be taped off until it dries out.

IT WORKING GROUP

No meeting to report.

S106 WORKING GROUP

No meeting to report.

STRATEGY WORKING GROUP

No meeting to report.

NEWSLETTER WORKING GROUP

No meeting to report.

57/2015. GENERAL MATTERS

Windsor Rd Layby

The Chairman reported that RBWM have provided a third revision for the proposed lay-by on the A308. This is half the width of the original design and will not enable the buses to pull off the main road. RWBM has advised this is to comply with Disability Discrimination Acts 1995 and 2005 (DDA) for wheel chair access. Following a site meeting, attended by Ken Elvin, Chris Graham, the Clerk and 2 members of the borough, one option maybe to extend the length of the lay-by. The borough is going to look into this and report back.

M4 junction 3 to 12 Smart Motorway

Cllr Janikoun gave a verbal update on the meeting on the 9th March with the Highways Agency to discuss the scheme (please refer to Appendix Q for details). Cllr Janikoun raised concerns about the level of pollution during the meeting. Cllr Monks suggested that every effort should be made to move the site location further down the motorway to protect residents and it was generally agreed the working group would continue to make this point.

Report on a meeting with RBWM on A330 Traffic Safety Issues

The Chairman reported on a meeting with David Coppinger, Leo Walters, Tony Carr and Andy Spence. The borough has agreed to re-instate the 7.5 weight limit at Braywick roundabout, Birds Hill Golf Course roundabout and through Holyport.

On another Highways matter, Cllr Walters apologised on behalf of the Highway's Department regarding the letter on speed restrictions on Holyport Rd. The letter has been prepared but has not yet been sent to the Holyport Residents Association.

Cllr Walters gave his apologies and left the meeting.

Berkshire Garden Trust

Proposal to nominate Bray Enhancement Committee.

Decision: Proposed Cllr Gallagher seconded Cllr Airey, vote, 5 in favour, 0 against and 2 abstentions. Cllr Graham and Cllr Pierce did not take part in the vote.

58/2015. ALEXANDER, DEDWORTH AND OAKLEY GREEN & FIFIELD

Willows Riverside Park

This item had been dealt with at the start of the meeting.

Braywood C of E First School

Cllr Yates reported that Braywood C of E First School has installed two memorial benches and has plans to further enhance the area around the new memorial. The school requests continued support from the parish council in respect of the new memorial.

Decision: Proposed Cllr Yates, seconded Cllr Graham, vote unanimous.

It was also reported on a growing number of complaints about the state of the Lychgate, which is next to the school and the new memorial, and is the responsibility of St Michael's Church, Bray.

59/2015. BRAY

Bray Fete

Request to use Jubilee Fields for parking for the Fete on Sunday 6 September.

Decision: Proposed Cllr Janikoun, seconded Cllr Pierce, vote unanimous.

60/2015. HOLYPORT

No items to report.

61/2015. RBWM UPDATE

No updated given.

62/2015. FREEDOM OF INFORMATION REQUEST

The Clerk reported on a request from Mr S O'Leary for minutes of the meeting when planning application 14/03994 was discussed. The Clerk provided the information on the day of request and in addition advised Mr O'Leary where the information could be found on the parish council's website.

63/2015. CHAIRMAN'S BUSINESS

No items to report.

64/2015. CORRESPONDENCE AND COUNCILLORS' FORUM

The Clerk referred to the Correspondence List as at Appendix R.

BALC Training - Being a good Employer

Cllr Elvin volunteered to attend the BALC training session, which was generally agreed.

Cllr Yates - Bray Neighbourhood Plan

Cllr Yates asked when the plan will be circulated to members as agreed at the planning meeting. Cllr Graham reported the BPNP Steering Group has not given authorisation to do so, therefore Cllr Graham will raise this at the next steering group meeting on 31st March and following approval will email a copy to all councillors.

Cllr Howard - Fifield Fun Day

Cllr Howard advised the date of Fifield Fun Day has moved to the 1st August 2015.

Cllr Graham - Magna Carter Celebrations

Cllr Graham reported that a number of other parish councils are quite keen to be involved in the celebrations. Whilst members appreciated the events which are being organised, it was generally agreed that Bray Parish Council did not have anything to add.

65/2015. DATE OF NEXT COUNCIL MEETING

The Annual General Meeting of the Parish Council will be held at 7.30pm on Monday 18th May 2015.

The meeting closed at 9.50pm.