



Bray Parish Council

MINUTES OF THE GENERAL MEETING OF THE BRAY PARISH COUNCIL HELD AT 7.30PM ON MONDAY 26TH JANUARY 2015 IN BRAYWOOD MEMORIAL HALL, FIFIELD ROAD, FIFIELD, BERKS.

PRESENT:

Alexander Ward:	Councillor not present
Bray Ward:	Cllr K Elvin (Chairman) Cllrs C Graham, D Mellor, M Pierce, S Adams
Dedworth Ward	Councillor not present
Holyport Ward:	Cllrs A Monks, P Janikoun, D Wilson, K Gallagher
Oakley Green & Fifield Ward:	Cllrs C Yates, N Pellew Mrs J Eden-Bagley – The Clerk Mr N England

12/2015. APOLOGIES FOR ABSENCE, DECLARATIONS OF INTEREST AND DISPENSATIONS

Apologies for absence were received from Cllr Kneen, Cllr Airey and Cllr Walters. The following declarations of interests and dispensations were declared:

Personal:

Councillor	Agenda Item	Interest
Cllr Graham	Bray Allotments	Councillor is an Allotment Holder.

Pecuniary:

Councillor	Agenda Item	Interest
Bray Parish Council	Budget/Precept 2015/16	Members are residents of the parish. The Clerk had issued a dispensation to allow members to consider and vote on this matter.
Cllr Graham/ Cllr Pierce	Bray Enhancement Committee Grant Application	Both councillors are members of the Bray Enhancement Committee.

13/2015. HEALTH AND SAFETY

The Chairman gave a reminder to all in attendance of the fire safety regulations for the venue of the meeting. The Clerk confirmed there were no new entries in the accident book.

The Clerk gave a report on the annual inspection of the play areas which was carried out in December 2015. All three play areas have been assessed as medium and there are no high priority requiring attention.

The Clerk then reported on the January's monthly inspection. All three play areas were satisfactory with no high priority items. However, there are a number of medium items that should be reviewed over the coming months which was generally agreed.

14/2015. MINUTES OF THE GENERAL MEETING

There was a correction to a typing error on page 75 and the word "sought" was corrected by the Chairman. The minutes of the General Meeting held on the 17th November 2014 were then approved and signed as a true record.

PUBLIC QUESTION TIME

No public question time.

15/2015. PARISH FINANCE

Finance Working Group (FOWG)

A meeting took place on 11th December to discuss the proposed precept requirement for 2015/16.

Parish Council's Precept and Budget Requirements for 2015/16 (please refer to Appendix A)

Proposal on the Precept requirements for 2015/16 and approval of the 2015/16 budget with identified 'pre approved' line items as presented at the last meeting. Decision: Cllr Graham proposed approval of the precept and budget for 2015/16, subject to including details on the budget summary sheet showing the capital cost to refurbish the parish office. This was seconded by Cllr Pierce and agreed on a vote of 10 in favour, 1 against and 0 abstentions.

Details of the following expenditure can be found on the Spending Decision Report (please refer to Appendix B).

Holyport Green (please refer to Appendix C)

Proposal to incur expenditure up to £6,500 for the refurbishment of the parish roadway area around The George Public House and Pamela Row, Holyport Green. Decision: Proposed Cllr Gallagher seconded Cllr Yates and unanimously agreed.

Bray War Memorial (please refer to Appendix D)

Proposal to incur expenditure up to £210 to clean the paving slabs and setts at the war memorial.

Decision: Proposed Cllr Graham, seconded Cllr Gallagher, vote unanimous.

Bray War Memorial (please refer to Appendix E)

Proposal to incur expenditure up to £1,500 to repair the curved bench at the war memorial.

Decision: Proposed Cllr Graham, seconded Cllr Adams, vote unanimous.

Bray Allotments (please refer to Appendix F)

Proposal to incur expenditure up to £700 for tree work at the allotments.

Decision: Proposed Cllr Gallagher, seconded Cllr Pierce, vote unanimous.

Bray Enhancement Committee Grant Application (please see Appendix G)

Cllr Graham read out statement as a member of the Bray Enhancement Committee. Cllr Graham and Cllr Pierce declared a pecuniary interest and retired from the meeting.

Members considered the application for a grant of £2,507 (for the new financial year 2015/16).

Decision: Cllr Monks proposed a grant of £2,200, seconded by Cllr Gallagher, vote 5 in favour, 3 against, 1 abstention.

Cllr Graham and Cllr Pierce re-joined the meeting.

Payments List (please refer to Appendix H)

The Clerk confirmed the total of the payments list of £20,003.87, plus VAT £702.41 with a grand total of £20,706.28

Decision: Cllr Mellor proposed approval of the payments list which was seconded by Cllr Monks and unanimously agreed.

16/2015. REPORTS FROM OTHER WORKING GROUPS

OPERATIONS WORKING GROUP (FOWG)

No meeting to report.

Update on the Parish Office and Assistant Clerk Recruitment

The Chairman reported that work is required to relocate the Hall's heating boiler which is expected to take place in April. This has to be completed before any work can start on the new parish office, which has yet to be formally approved by the parish council. If the time delay continues then consideration may be given to recruiting the Assistant Clerk before the new parish office is completed.

LAND MANAGEMENT WORKING GROUP (please refer to Appendix I)

A meeting of the LMWG took place on the 8th January 2015.

Holyport Pond

Cllr Gallagher reported the water level is very high and the Pond has over flowed and there is surface flooding at the end of Holyport Street. Cllr Gallagher and Cllr Elvin met with the borough to look at the drains, culverts and pipes to the Pond. The borough has agreed to move clearing out the culverts on Holyport Street up the priority list.

Cllr Elvin recorded thanks to the borough for the help from the member of Dave Perkins team. It would also appear that an overflow pipe in the Pond, which is currently below the water level, maybe blocked and therefore an approach to clearing this will be identified.

IT WORKING GROUP

No meeting to report.

The Chairman reported that Cllr Adams has had a request from Holyport Residents Association for a link on the parish council's website. Members debated whether this should be considered. Cllr Pellew highlighted at least three other local resident associations who's links should also be posted. The Clerk pointed out the website includes a page for Clubs & Organisations.

Decision: Cllr Adams proposed that Bray Parish Council includes links to other organisations on the parish council website, which should include a disclaimer that Bray Parish Council does not endorse the views of the organisations and has no responsibility for the information on the sites. The links will be included on the current Clubs & Organisations page. This was seconded by Cllr Graham, vote 7 in favour, 4 against and 0 abstentions.

S106 WORKING GROUP

No meeting to report.

STRATEGY WORKING GROUP

No meeting to report.

NEWSLETTER WORKING GROUP

No meeting to report.

17/2015. GENERAL MATTERS

Boundary Review

The Clerk reported the Fisheries Residents Association (FRA) have raised a number of questions about the e-petition, which in Cllr Aireys absence, have been raised with the borough by the FRA.

Windsor Road Crossing

The Chairman reported that as a result of the consultation by the borough a crossing will be installed in the vicinity of the shoe repair shop. Cllr Graham thanked Cllr Elvin for pursuing this matter with the borough.

M4 Smart Motorway

Cllr Gallagher referred to the response to the consultation by the working group, which had been shared with all members. The consultation now includes variable speed limits, which from the parish council's perspective is not contentious, therefore no comment will be made. The working group will continue to monitor this and provide feedback.

Devolution of Services to Parishes

Cllr Elvin and Cllr Graham reported on a recent meeting with the borough which was well attended by parish councils (please refer to the meeting notes Appendix J).

In response to feedback from the parishes on the menu options, the borough have adapted their approach and will keep control of functions, however parish council's will become more involved. The Chairman reported that Dave Perkins and his team have been very helpful with a number of matters.

Devolution of Planning Powers

Cllr Monks gave a verbal update on the current position and will pass on any relevant information to Cllr Wilson. Cllr Wilson reported that Simon Hurrell is no longer Head of Planning and this role has been taken over by Chris Hilton. Cllr Wilson also stated the borough is aware that Bray Parish Council are very keen to take this on.

Parish Council Elections Publicity

The notes from the meeting on the 1st December about the publicity for May 2015 Parish Elections had been circulated to members (please refer to Appendix K).

Parish Polls

The Clerk referred to the consultation on the Government's intentions to modernise parish poll regulations which had been circulated to members (please refer to Appendix L).

Cllr Gallagher volunteered to prepare a response on behalf of the parish council which was generally agreed.

Bray Parish Council Election Poster (please refer to Appendix N)

The Chairman referred to the poster which had been circulated to members and it was generally agreed this would be displayed on the notice boards and website.

BALC Royal Garden Party Nomination

The parish council have the opportunity to nominate the Chairman to attend a garden party at Buckingham Palace on the 12th May 2015.

Decision: Cllr Elvin proposed nominating Cllr Pierce for her longstanding commitment to the parish council, which was seconded by Cllr Graham and unanimously agreed.

Parish Conference

The next conference is scheduled for Tuesday 17 February 2015 at 7pm in the Desborough Suite, Maidenhead Town Hall.

Bray Parish Neighbourhood Plan (BPNP)

Cllr Graham suggested a briefing session is held to review the status and format of the plan and how the consultation process will take place. Given the importance of the plan, the Chairman will call an Extraordinary General Meeting on the 2nd February at 7pm for a 30 minute session before the Planning committee meeting.

Consultation on the Public Rights of Way Milestone Statement 2015/16 (please refer to Appendix M)

Cllr Graham commented these are a sensible set of milestones which takes in to consideration input from the Ramblers Association. Cllr Adams reminded members about the problems with the cyclist right of way on Ferry Rd which puts them into the path of on-coming traffic. It was generally agreed that Bray Ward Councillors will put ward a separate proposal on how the borough can address this problem.

18/2015. ALEXANDER, DEDWORTH AND OAKLEY GREEN & FIFIELD

Land at the entrance to Manor Grove

Cllr Gallagher reported on a good response to the consultation with residents of Manor Grove who are in support of improvements. There had been very good suggestions which were broadly in line with the thoughts of the LMWG. The next stage will be for the LMWG to come up with a more detailed plan which will go out for further consultation with the wider community and resident associations.

New Notice Board

Cllr Yates was going to report that a location had been identified. However, OGAFCFA has advised they are looking into this again and it would appear they are re-visiting sites that were discounted a year ago. It was generally agreed the parish council would take no further action until OGAFCFA confirms the location.

New Memorial

Cllr Yates reported that the parish council is still waiting for permission to install railings from the Diocese. In the meantime a proposal for cost and installation of the railing is being prepared for consideration by the parish council. It was generally agreed the proposal will be included on the agenda for the Extraordinary Meeting on the 2nd February 2015,

19/2015. BRAY

No items to report.

20/2015. HOLYPORT

Holyport Road Safety Petition

At the last council meeting it was agreed that Cllr Walters would ensure that the Highways department would write to HRA giving an indication on what is feasible in the area. It is not clear if this action has taken so this will be followed up.

Holyport Road & Reeve Road Bus Shelters

The consultation with local residents has been completed and as there were no objections the bus shelter on Holyport Road will be replaced with a brand new shelter provided by the borough and the existing shelter moved to Reeve Rd.

Decision: This was proposed by Cllr Graham, seconded by Cllr Adams, vote 9 in favour, 1 against and 1 abstention.

Holyport Rd Layby

The Chairman reported that the borough has advised they are going out to consultation. However this has yet to be officially confirmed.

Holyport Fair

Holyport Fair is scheduled to take place on the 6th June 2015 on Holyport Green.

Holyport Darby & Joan Club

The Clerk reported the future of the club, which was in question, has now been settled and a new manager has been appointed.

21/2015. CHAIRMAN'S BUSINESS

Annual Electors Meeting Main Topic

The Chairman reminded members that at the last meeting it was agreed that RBWM would be invited to give an update on Cross Rail. Therefore, Cllr Elvin will contact Cllr Coppinger to make the necessary arrangements.

Capital Projects & S106 Working Group

The Chairman suggested these two working groups are combined and members identified at the AGM, which was generally agreed.

22/2015. RBWM UPDATE

Cllr Wilson gave a verbal update on the Council Tax reduction, Local Borough Plan, the replacement of S106 with the Community Infrastructure Levy (CIL), and Maidenhead regeneration.

23/2015. CORRESPONDENCE AND COUNCILLORS' FORUM

The Correspondence List had been circulated to members at the meeting (please refer to Appendix M)

Holyport Dog Bins

Request from a resident of Holyport Street for an additional dog bin in the vicinity of Blind Lane. It was generally agreed to delegate this to the Land Management Working Group.

Bray/Holyport and Fifield & Oakley Green RBWM Catchment Study

In light of last year's flooding the borough has appointed a consultant, WSP, to prepare catchment studies in a number of affected areas including the Bray/Holyport and Fifield & Oakley Green catchments. WSP are looking to work with residents, Flood Wardens and Parish Councils to document local experiences of the flood event, identify the causes and consequences and identify potential measures to manage future events.

Decision: It was generally agreed that Cllr Adams, Cllr Pellew and either Cllr Janikoun or Cllr Kneen will meet with WSP, along with John Harvey the Flood Warden.

24/LOCAL GOVERNMENT ACT 1972

Exclusion of the Public

The parish council considered passing the following resolution:-

"That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place that involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act".

Decision: This was proposed by Cllr Graham, seconded by Cllr Elvin and unanimously agreed.

25/2015. DATE OF NEXT MAIN COUNCIL MEETING

The General Meeting of the Parish will be held at 7.30pm on Monday 16th March 2015.

The meeting closed at 9.50pm