



Bray Parish Council

The Clerk: Mrs Susan Cook
Address: The Parish Office
Holyport War Memorial Hall
Moneyrow Green
Holyport
SL6 2NA
Tel: 01628 777997

Email: clerk@brayparishcouncil.gov.uk

16th January 2018

To: All members of the Council

Cllrs: B Bou-Shreih, S Dudley, K Elvin, J Glover, C Graham, F Hattey, S Kiely, L Kneen, N Marsh, B Millin, N Pellew, M Pierce, C Yates, L Walters, D Wilson

Dear Sir/Madam,

You are hereby summoned to attend the **General Meeting** of the Bray Parish Council to be held at **7:30pm on Monday 22nd January 2018** in **Braywood War Memorial Hall, Fifield Road, Fifield**, where the following business will be transacted.

Members of the Public and the Press are welcome to attend.

Yours faithfully,

Susan Cook

**Mrs Susan Cook,
Clerk to the Council**

Filming/Recording of Meetings – The Council permits the filming, recording and photography of its public meetings. By attending the meeting you are consenting to being filmed / recorded unless you notify the Clerk in advance that you do not wish to be.

AGENDA

- 001/2018 Chairman's request**
That all mobile devices are switched off for the duration of the meeting.
- 002/2018 Apologies for Absence, Declarations of Interest and Dispensations**
- 003/2018 Health and Safety**
A reminder to all in attendance of the fire safety regulations for the venue of the meeting.

Update from the Clerk on parish play areas and accident book entries. Clerk
- 004/2018 Minutes of previous meetings**
To approve the Minutes of the meeting held on Monday 11th December 2017.
- 005/2018 Public Question Time**
- 006/2018 Clerks Report** Clerk

[Councillors – Please refer to the report sent out with this agenda](#)
- 007/2018 Parish Finance**
Finance Committee (FOWG) FOWG
A meeting of the committee took place on 12th January 2018
[Councillors – Please refer to the draft minutes sent out with this agenda](#)

FOWG

- 7.1) Adoption of the Budget for 2018/19, 2019/20 and 2020/21
 Councillors are asked to approve the adoption of V4 of the draft budget for the period 2018/19 and the three year budget to 2021/21
 Councillors – Please refer to the report sent out with this agenda
- FOWG
- 7.2) Proposal to approve the precept for the financial year 2018/2019
 Proposal for Councillors to approve the precept figure of £151,129.51 for the financial year 2018/2019.
 Councillors – Please refer to the report sent out with this agenda
- FOWG
- 7.3) Proposal to sanction payments for preapproved budget lines
 Proposal for the Clerk to pay the following items during 2018/19 without further prior approval from the Council; Salaries, Car Allowances, Employers National Insurance, Pension Contributions, Training, Parish Office Costs, Audit Fees, Handyman contract fees, Grass Cutting contract fees, Traffic Management.
- FOWG
- 7.3) Report on the accounts for the year to December 2017
 Councillors – Please refer to the report sent out with this agenda
- FOWG
- 7.4) Request to write off the sum of £162.70 as bad debts
 Despite a number of reminders the Clerk has not received responses from six users of the tennis courts for the payment of membership, two further users have responded requesting membership be cancelled and there is also a request to write off the a further two small sums in regards to the allotments, Councillors are asked to consider writing off the sum of £162.70 and recording these on the council books.
- FOWG
- 7.5) Draft Grant Policy
 Proposal for Councillors to approve the Draft Grant Policy
 Councillors – Please refer to the report sent out with this agenda
- FOWG
- 7.6) Review of Banking Arrangements
 Proposal for the Clerk to be a limited signatory of the Council Bank Accounts and to have a limited Expenditure Debit/Credit Card.
 Councillors – Please refer to the report sent out with this agenda
- FOWG
- 7.7) Maintenance of the Parish Chapel
 The Parish Council has an obligation to ensure its' properties are properly maintained, there are some concerns regarding the Parish Chapel and permission is sought for the Clerk to request a review of the property for dilapidation by a Qualified Surveyor.
 Councillors – Please refer to the report sent out with this agenda
- 7.8) Spending Decision Report
 Details of the following expenditure can be found on the Spending Decision Report.
 Councillors – please refer to the report sent out with this agenda.
- 7.9) Purchase of three defibrillators
 Proposal for the Clerk to incur up to £6,000 to purchase three defibrillators, once confirmation of funding has been received and subject to receiving permission in writing from the property owners/trustees, for Holyport War Memorial Hall, Holyport Doctors Surgery and Bray Village Hall.
 Councillors – please refer to the report sent out with this agenda.
- FOWG
- 7.10 Grant Application
 A request for a grant of £2,200 has been received from Bray Enhancement Committee.
 Councillors – please refer to the report sent out with this agenda.
- 7.11) Payments List
 Approval to pay accounts on payments list
 Councillors – please refer to the report sent out with this agenda.

008/2018 General Matters

8.1) Update on Borough Local Plan

Cllr Graham

8.2) Update on Bray Parish Neighbourhood Plan

8.3) Applications to attend Buckingham Palace Garden Party

BALC will be looking for applications for eligible Parish Council Chairmen to attend the Garden Party on 31st May 2018. Do Councillors wish to make a recommendation on who should attend?

8.4) Protection of the bat population at Bray Lake

The Council is asked to support the protection of the bat population at Bray Lake.

Councillors – please refer to the report sent out with this agenda.

8.5) Trees and Hedges in the areas within Bray Parish affected by the Borough Local Plan

In the light of the destruction of trees at Lodge Farm should the Parish Council commission a survey on whether it would be appropriate that TPOs should be requested for all trees/hedges in Bray Parish that are on land affected by the Borough Local Plan or other possible developments.

Councillors – please refer to the report sent out with this agenda.

8.6) Support and advice for petition regarding HA18 and asking RBWM to reconsider approval of the Hospice Application

Consider what assistance can be afforded in support of the HRA and their petition regarding the Hospice Application.

Councillors – please refer to the report sent out with this agenda.

009/2018 RBWM Update

Report by the Borough Ward Councillor on Borough Activities

Cllr Dudley

Upcoming RBWM Council meetings

Jan 29th Extraordinary General Meeting

Feb 8th Cabinet

Feb 14th Maidenhead DMP

Feb 15th Parish Conference

Feb 22nd Cabinet

Mar 14th Maidenhead DMP

Mar 22nd Cabinet

Apr 11th Maidenhead DMP

010/2018 Action List

Councillors – Please refer to the report sent out with this agenda

011/2018 Correspondence and Councillors Forum

012/2018 Date of next Main Council Meeting

The next Main Parish Council Meeting will be held at 7:30pm on Monday 23rd April 2018, The Annual Electors meeting will be held on Tuesday 13th March at 7:30pm in Holyport War Memorial Hall.