



Bray Parish Council

The Clerk: Mrs Susan Cook
Address: The Parish Office
Holyport War Memorial Hall
Moneyrow Green
Holyport
SL6 2NA
Tel: 01628 777997

Email: clerk@brayparishcouncil.gov.uk

17th April 2018

To: All members of the Council

Cllrs: B Bou-Shreih, S Dudley, K Elvin, J Glover, C Graham, F Hattey, S Kiely, L Kneen, N Marsh, B Millin, N Pellew, M Pierce, C Yates, L Walters, D Wilson

Dear Sir/Madam,

You are hereby summoned to attend the **General Meeting** of the Bray Parish Council to be held at **7:30pm on Monday 23rd April 2018** in **Braywood War Memorial Hall, Fifield Road, Fifield**, where the following business will be transacted.

Members of the Public and the Press are welcome to attend.

Yours faithfully,

Susan Cook

**Mrs Susan Cook,
Clerk to the Council**

Filming/Recording of Meetings – The Council permits the filming, recording and photography of its public meetings. By attending the meeting you are consenting to being filmed / recorded unless you notify the Clerk in advance that you do not wish to be.

AGENDA

- 013/2018 Chairman's request**
That all mobile devices are switched off for the duration of the meeting.
- 014/2018 Apologies for Absence, Declarations of Interest and Dispensations**
- 015/2018 Health and Safety**
A reminder to all in attendance of the fire safety regulations for the venue of the meeting.

Update from the Clerk on parish play areas and accident book entries. Clerk
- 016/2018 Minutes of previous meetings**
To approve the Minutes of the meeting held on Monday 22nd January 2018.
- 017/2018 Presentation to Councillors from Helen Leonard, Arboricultural Co-Ordinator, RBWM regarding trees and hedges in Bray Parish.**
- 018/2018 Public Question Time**
- 019/2018 Clerks Report** Clerk
[Councillors – Please refer to the report sent out with this agenda](#)
- 020/2018 Parish Finance** FOWG
Finance Committee (FOWG)
A Meeting of the committee took place on 13th April 2018
[Councillors – Please refer to the draft minutes sent out with this agenda](#)

- 20.1 Asset Register FOWG
 Permission for the Clerk to remove the piece of land at Stud Green purchased for allotment use in 1980s, which it has been found was sold in 1992 and for the accounts for 2016/17 to be restated.
 Councillors – Please refer to the asset register sent out with this agenda
- 20.2 Accounts for the Year to 31st March 2018
 Councillors – please refer to the report sent out with this agenda.
- 20.3 Spending Decision Report
 Details of the following expenditure can be found on the Spending Decision Report.
 Councillors – please refer to the report sent out with this agenda.
- 20.4 Spring Newsletter NWG
 Proposal for the Clerk to incur expenditure of up to £1,150 for the printing and delivery of the Spring 2018 newsletter.
 Councillors – Please refer to the draft newsletter sent out with this report
- 20.5 Renewal of Playground Inspection Services FOWG
 Proposal for the Clerk to incur up to £1,300 for monthly and annual playground inspection reports.
 Councillors – please refer to the report sent out with this agenda.
- 20.6 Purchase of additional defibrillator FOWG
 Proposal for the Clerk to incur up to £2,000 to purchase an additional defibrillator to be placed at La Spiga, subject to receiving permission in writing from the property owners.
 Councillors – please refer to the report sent out with this agenda.
- 20.7 Purchase of Data Protection Services through BALC FOWG
 Proposal for the Clerk to incur up to £100 to purchase through BALC the services of Mrs Susan Ellis to act as Data Protection Officer for the Parish Council.
 Councillors – please refer to the FOWG draft minutes.
- 20.8 Replacement of timber bollards on Holyport Green LMWG
 Proposal for the Clerk to incur up to £3,800 to replace the bollards on Holyport Green by Pamela Row and Holyport Pond.
 Councillors – please refer to the report sent out with this agenda.
- 20.9 Repairs to bus shelters at Ferndale Park and Oakley Green Road LMWG
 Proposal for the Clerk to incur up to £1,500 to repair the bus stop at Ferndale Park and replace the polycarbonate panels at the bus stop on the Oakley Green Road by the Fifield Road junction
 Councillors – please refer to the report sent out with this agenda.
- 20.10 Medium Risk HSE items for repair at Aysgarth Park & Springfield Park LMWG
 Proposal for the Clerk to incur up to £225 for repairs to fences around the playgrounds at Aysgarth Park and Springfield Park
 Councillors – please refer to the LMWG Medium Risk playground report sent out with this agenda.
- 20.11 Bourne Bridge Tree Works LMWG
 Proposal for the Clerk to incur up to £1850 for works to trees at Bourne Bridge
 Councillors – please refer to the report sent out with this agenda.
- 20.12 Chapel Schedule of Dilapidation FOWG
 Proposal for the Clerk to incur up to £700.00 to commission a Schedule of Dilapidation for the Cemetery Chapel.
 Councillors – please refer to the report sent out with this agenda.
- 20.13 Grant Applications FOWG
 A request for a grant of £1,875 has been received from FC Holyport.
 Councillors – please refer to the report sent out with this agenda.

A request for a grant of £350 has been received from Berkshire Multiple Sclerosis Therapy Centre.

Councillors – please refer to the report sent out with this agenda.

A request for a grant of £1,000 has been received from Bray Village Hall.

Councillors – please refer to the report sent out with this agenda.

20.14 Payments List

Approval to pay accounts on payments list

Councillors – please refer to the report sent out with this agenda.

021/2018 Land Management

LMWG

Meetings of the committee took place on 2nd February and 6th April 2018
Councillors – Please refer to the minutes and reports sent out with this agenda

022/2018 Strategy Committee

STG

A meeting of the Committee took place on 8th February 2018
Councillors – Please refer to the draft minutes sent out with this agenda

22.1 Proposal for regular Parish Surgeries to be held

Proposal for regular surgeries to be held at various locations across the Parish.

Councillors – Please refer to the draft minutes sent out with this agenda

22.2 Views of Councillors with regards to Capital Projects

Councillors are asked to provide details of Capital Projects they are aware Residents would like to see implemented in the Parish

22.3 Parish Office working Group

Councillors are asked to approve the setting up of a working group to look at the future requirements of the Parish Office

22.4 Parish Councillor Meeting Attendance

Councillors – Please refer to the report sent out with this agenda

023/2018 Newsletter Working Group

NWG

A meeting took place on 16th February 2018
Councillors – Please refer to the newsletter sent out with this agenda

024/2018 Website Working Group

WWG

A meeting took place on 16th February 2018
Councillors – Please refer to the notes sent out with this agenda

025/2018 General Matters

25.1 Update on Borough Local Plan

Report from Cllr Graham

25.2 Update on Bray Parish Neighbourhood Plan

Report from Cllr Graham

25.3 Parish Stakeholder Group

Report from Cllr Graham

25.4 Electoral review of Windsor & Maidenhead – Draft Recommendations including impact for Bray Parish Council and changes to Parish Wards

Report from working group

25.5 M4 Smart Motorway – consultation for DCO requirement 6

Report from working group

25.6 Visit to Agrivert

Report from Cllr Elvin

25.7 Volunteer Footpath Works

Councillors are asked to put forward projects or improvements to public rights of way that would be suitable for a volunteer group.

026/2018 Bray

Request to open Bray Allotments to the public

The Clerk has received a request asking if the public may visit Bray

Allotments as part of the 'Open Garden' event on Sunday 1st July 2018.
Councillors are asked to give permission for the public to visit the allotments

027/2018 Holyport

27.1 Speeding in Holyport Street

Report from Cllr Kneen regarding speeding issues along Holyport Street

27.2 Speeding on Holyport Road

Report from Cllr Hattey regarding speeding issues along Holyport Road

27.3 Holyport Fair June 2018

A request to use Holyport Green for the annual fair was received by the Clerk, Ward Councillors agreed to give permission for the Fair to take place on the Green.

27.4 Carters Fair October 2018

The Clerk has received a request asking permission for the Annual Steam Fair to take place on Holyport Green on 6th and 7th October 2018.

Councillors are asked to give permission for the Fair to take place and to confirm fees at usual price

028/2018 Fifield

Red Lion Oakley Green

Update on proposals for the site

Clerk

029/2018 Chairman's Business

030/2018 RBWM Update

Report by the Borough Ward Councillor on Borough Activities

Cllr Dudley

Upcoming RBWM Council meetings

24/04/18 Council

26/04/18 Cabinet

01/05/18 Aviation Forum

09/05/18 Maidenhead Development Management Panel

10/05/18 Borough Wide Development Management Panel

17/05/18 Highways, Transport & Environment Overview & Scrutiny Panel

031/2018 Action List

Councillors – Please refer to the report sent out with this agenda

032/2018 Correspondence and Councillors Forum

033/2018 Local Government Act 1972

Exclusion of the Public

To consider passing the following resolution:-

"That under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the remainder of the meeting whilst discussion takes place on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1-7 of part I of Schedule 12A of the Act".

034/2018 Date of next Main Council Meeting

The next Meeting will be the Annual Meeting of the Council and will be held at 7:30pm on Monday 21st May 2018.