



Bray Parish Council

General Contractor Specification

Bill of Quantities

The works to be undertaken cover various areas within Bray Parish with most duties undertaken on a weekly basis unless otherwise indicated. Applicants may choose to apply to undertake all works or highlight the areas they are interested in. The Parish Council will have additional ad hoc works that will be required from time to time and the successful candidates will be asked to provide quotes for any additional works.

Bray Ward

1. Weekly litter picking for the following areas in Bray;
Jubilee Field Play Area, Jubilee Field Tennis Courts, Causeway Car Park, Bray Green and Ditch, Bray War Memorial, Bray Car park, Grass area to side and front of Bray Car Park, Bray Bus Shelter, along the High Street between the car parks and Bray Slipway
2. Weekly clearance of leaves and removal from site for the following areas in Bray;
Jubilee Field Play Area, Jubilee Field Tennis Courts, Causeway Car Park, Bray Green and Ditch, Bray War Memorial, Bray Car park, Grass area to side and front of Bray Car Park and removal of all rubbish accumulated at Bray Slipway
3. Weekly sweep Bray Bus Shelter
4. Weed, prune and maintain the War Memorial Rose Bed – average 1 hour per month
5. Wreaths to be removed from Bray War Memorial after a suitable period
6. All areas should be inspected for damage and the Clerk advised of any problems.

Holyport Ward

1. Weekly litter picking for the following areas in Holyport;
Aysgarth Park Play Area, Aysgarth Park grass areas and pathways, Bus Shelter Holyport Road, Springfield Park Play Area, Land to rear of Cemetery (Biffa Land), Grass area known as Gallifords, Holyport Pond and surround, Blind Lane, Holyport Green, Holyport Green (George to Moneyrow Green), Holyport War Memorial and surround, Holyport Green (George to Bartlett Lane) Holyport Green (Cricketers to Bourne Bridge), Gays Lane Field
2. Weekly clearance of leaves and removal from site for the following areas in Holyport;
Aysgarth Park grass areas and pathways, Holyport Green (George to Moneyrow Green), Holyport Green (George to Bartlett Lane), Grass area known as Gallifords,
3. Weekly sweep and removal of out of date posters from Holyport Bus Shelter, 3 bus shelters on Windsor Road and bus shelter by Reeve Road on Stroud Green Road.
4. Weekly sweep Aysgarth Park Play Area, Springfield Park Play Area, Holyport War Memorial and surround
5. Wreaths to be removed from Holyport War Memorial after a suitable period
6. All areas should be inspected for damage and the Clerk advised of any problems.

Oakley Green, Dedworth & Fifield and Alexander Wards

1. Weekly litter picking for the following areas in Oakley Green, Dedworth & Fifield and Alexander;
Hare and Hounds Open Space
2. Weekly litter pick; clearance of leaves and removal from site at Braywood War Memorial.
3. Weekly litter pick, sweep and remove of out of date posters from 2 bus shelters at Ferndale Park, Fifield wooden bus shelter and 2 Oakley Green Bus Shelters.
4. Weekly litter pick and sweep telephone boxes at Fifield and adjacent to Red Lion
5. Wreaths to be removed from Oakley Green War Memorial after a suitable period
6. Weed, prune and maintain the War Memorial Rose Bed, Hare and Hounds Open Space and Rose Bed fronting 17&18 Meadow Way – average 1 hour per month each
7. All areas should be inspected for damage and the Clerk advised of any problems.

Bray Parish Cemetery

1. Weekly litter picking, clear paths of leaves and remove from site
2. Weekly remove dead flowers from grave sites
3. Fortnightly rake grass area surrounding chapel and sides of entrances
4. Monthly sweep entrance paths and drives

5. Top up earth on new graves as they settle
6. Inspect for damage and advise the Clerk
7. Ad hoc – digging of new ashes plot approximately 46cm x 46cm to either a single depth of 50cm or double depth of 82cm as directed by the Clerk. Attendance at the burial to provide access to the Chapel for the signing of the Burial Register and to cover the cremation plot, ensuring the area is left tidy.
8. Ad hoc – digging of an ashes plot into an occupied grave approximately 46cm x 46cm to a single depth of 50cm as directed by the Clerk. Attendance at the burial to provide access to the Chapel for the signing of the Burial Register and to cover the cremation plot, ensuring the area is left tidy.
9. To mark the location of either an existing grave or new grave for grave diggers to prepare the ground (no digging is required). Attendance at the burial to provide access to the Chapel for the signing of the Burial Register and to ensure the area is left tidy.

St Michaels Churchyard

1. Weekly litter picking, clear paths of leaves and remove from site
2. Weekly remove dead flowers from grave sites
3. Monthly sweep entrance paths and drives

Chapel and bus stop cleaning

1. Quarterly clean windows inside and out at Chapel Office, sweep and wash floors and clean toilet suite.
2. Quarterly wash windows on Holyport Bus Shelter, 3 bus shelters on Windsor Road and bus shelter by Reeve Road on Stroud Green Road.
3. Quarterly wash windows on 2 bus shelters at Ferndale Park, Fifield wooden bus shelter and 2 Oakley Green Bus Shelters.