



Bray Parish Council

Final Minutes of the meeting of Bray Parish Land Management Working Group, held at 10:30am on Friday 4th August 2017 at the Parish Office, Holyport War Memorial Hall

Present: Cllr Bou Sreih, Cllr Graham, Cllr Janikoun, Cllr Kiely, Cllr Wilson, Mrs S Cook – Clerk

LMWG 015/2017. Apologies for Absence

Apologies were received from; Cllr Elvin and Cllr Kneen.

LMWG 016/2017. Declarations of Interest

Cllr Wilson declared in interest regarding Springfield Park play area.

LMWG 017/2017. Election of Chair

Cllr Graham proposed that election of a permanent Chair is left to the next meeting, which was agreed. Cllr Janikoun proposed that Cllr Graham be Chair for the meeting which was accepted.

LMWG 018/2017. Update from previous meeting

Following repair works to the leak at Bray allotments, the Clerk had been advised that it appeared the meter was still going round indicating there was a further leak. The Clerk met with Thames Water who confirmed that the meter was not moving so there are no further leaks. Following feedback from a local resident the Clerk is able to confirm that Mr Siddons is doing a good job of removing rubbish from Jubilee Field.

LMWG 019/2017. Review of task list

The task list which had been distributed prior to the meeting was reviewed and actions agreed. The Clerk will update the record.

LMWG 020/2017. Review of Playgrounds HSE medium risk items

The latest items on the list which had been distributed prior to the meeting were reviewed and actions agreed, the Clerk will update the list and request quotes as required. The Clerk is to incorporate all medium risk items onto one spreadsheet.

LMWG 021/2017. Deployment of SID

The Clerk had provided a copy of the SID schedule from 2015 and asked if Councillors wished to make any amendments to the schedule. A request was made asking for the North Bound A330 Ascot Road site by Hearne Drive be moved to a safer area. It was explained that the road is narrow at this junction and the SID had previously been damaged after being caught by the mirror of a lorry. The list will be reviewed in 6 months.

LMWG 022/2017. Request to use Gays Lane Recreation Ground

The Clerk had been advised that a boot camp was using Gays Lane without permission. The Clerk has now received a request from Wild-Kat training asking formally if they may continue to use the field. A local resident had contacted the Clerk to complain that the group were using some rather noisy equipment and that this was disturbing residents in the bungalow. The item was discussed and it was agreed that the Clerk will ask for confirmation of charges made by the company so that agreement could be found regarding a nominal fee for use and that the item would be proposed for approval at Main Council.

LMWG 023/2017. Request to use Parish Office for Police Hub

The Clerk had received an email from Maz Coppinger asking if the Parish would be happy to share the room off the office for maybe two hours per week. The item was discussed and Councillors were happy to support this, providing specified times were agreed with the Clerk and that Rob Noble was included. It was noted however that a previous 'hub' had not been well attended by the public and so the project had ceased.

LMWG 024/2017. Hedge Cutting in the Cemetery & Galifords

The Clerk is awaiting receipt of quotes for hedge cutting at both the cemetery and Galifords. As it would be ideal for a proposal to be made at the next Main Council Meeting, which will be before the next LMWG meeting, the Clerk asked if a proposal could be made to Main Council for approval and this was approved. Cllr Graham asked the Clerk to provide a schedule of hedges for which the Council has responsibility.

LMWG 025/2017. Grass Cutting Contract

The Clerk is in the process of writing tender documents for the grass cutting contract and asked the Councillors if they felt there was anything further that should be added to the bill of quantities. Cllr Janikoun asked that the item for Holyport Green include a statement that a 1 metre edge round the pond is left uncut. Cllr Graham asked that a map outlining areas to be gang mown, mower cut and strimmed accompanies the bill of quantities. As the Clerk is not able to find copies of approved contracts, Cllrs Janikoun & Graham will check their records for previous copies, which Cllr Graham will review with the Clerk.

LMWG 026/2017. Update from Cllr Kiely on Tree Charter

Due to other commitments Cllr Kiely will be reviewing this later in the month.

LMWG 027/2017. 'Standards' document for LMWG

The Clerk is looking to produce a document which advises the processes and standards against which works will be approved. This will include regularity of works such as hedge cutting, bench repairs/maintenance, grass cutting contracts, tree works etc. The reason for this document is to clarify exactly what the council is responsible for, how often works should be carried out and the expected standards of such works. Details of areas for grass cutting, hedge trimming etc to be maintained on a list of schedules.

LMWG 028/2017. Network Rail funding for Woodland

The Clerk had forwarded a copy of an email from Wild Maidenhead advising of funding opportunities towards the creation of new woodland or improvement of existing woodland, which was discussed. The Clerk was asked to reply to Wild Maidenhead advising we do not believe we have enough suitable land.

LMWG 029/2017. Invitation to launch event for funding scheme for Transforming British Tennis Together'

An invitation had been received from the Lawn Tennis Association inviting the Parish Council to the launch event of a funding scheme called 'Transforming British Tennis Together', following discussion it was felt that the Courts are not currently used sufficiently to warrant any addition to existing facilities and that there would be no benefit to the Council in attending.

LMWG 030/2017. Councillors forum

Cllr Bou Sreih asked about clearance of the footpath behind Springfield Park and was advised to contact Andrew Fletcher at RBWM.

Cllr Kiely asked about a contractors list, Clerk will resend details of the new Highways contract.

Cllr Janikoun asked to have use of the Parish Office for Holyport show in September, which was agreed.

Cllr Janikoun asked if the Parish Council had details of Mr Burgess address, but the Clerk does not have this information.

Cllr Graham asked if advice could be obtained about one of the trees on the bund and asked for this item to be added to the work list for the next meeting.

Cllr Graham asked the preference of Councillors with regards to the fence around Jubilee Field playground, as the quotes received were for two completely different types. It was agreed that the replacement fencing should be as existing and additional quotes sought.

The Clerk had received a quote from Richard Crusifix to clear weeds, bind weed and brambles from the bed in Fifield along with pruning the bushes, edging the grass and laying a mulch of woodchip, the cost of which is £120.00. As the Clerk has authority to approve the works under the handyman contract it was agreed the works should be undertaken.

LMWG 031/2017. Date of next meeting

The next meeting of the LMWG will be on Friday 29th September 2017 10:30

The meeting closed at 12:00pm

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