



Bray Parish Council

The Clerk: Mrs Susan Cook
Address: The Parish Office
Holyport War Memorial Hall
Moneyrow Green
Holyport
SL6 2NA

Tel: 01628 777997

Email: clerk@brayparishcouncil.gov.uk

2nd October 2018

To: All members of the Council

Cllrs: B Bou-Shreih, S Dudley, K Elvin, J Glover, C Graham, F Hattey, S Kiely, L Kneen, N Marsh, B Millin, N Pellew, M Pierce, C Yates, L Walters, D Wilson

Dear Sir/Madam,

You are hereby summoned to attend a **General Meeting** of the Bray Parish Council to be held at **7:30pm** on **Monday 8th October 2018** in **Braywood War Memorial Hall, Fifield Road, Fifield**, where the following business will be transacted.

Members of the Public and the Press are welcome to attend.

Yours faithfully,

Susan Cook

**Mrs Susan Cook,
Clerk to the Council**

Filming/Recording of Meetings – The Council permits the filming, recording and photography of its public meetings. By attending the meeting you are consenting to being filmed / recorded unless you notify the Clerk in advance that you do not wish to be.

AGENDA

096/2018 Chairman's request

That all mobile devices are switched off for the duration of the meeting.

A reminder to all in attendance of the fire safety regulations for the venue of the meeting.

097/2018 Apologies for Absence, Declarations of Interest and Dispensations

098/2018 Health and Safety

Update from the Clerk on parish play areas and accident book entries.

Clerk

099/2018 Minutes of previous meetings

To approve the Minutes of the meeting held on Monday 13th August 2018.

100/2018 Public Question Time

Briefing to the Parish Council on the M4 Smart Motorway works and the particular impact on Bray Parish by Mr Nick Cooper, Engagement & Communications Manager- M4 Smart Motorway Project Highways England

101/2018 Clerks Report

Councillors – Please refer to the report sent out with this agenda

Clerk

102/2018 Strategy Group

A meeting of the Strategy Group was held on 24th September 2018

Councillors – Please refer to the draft minutes sent out with this agenda

Strategy

103/2018 Parish Finance

Finance Committee (FOWG)

A meeting of the committee took place on 21st September 2018

Councillors – Please refer to the draft minutes sent out with this agenda

FOWG

103.1 Spending Decision Report

Details of the following expenditure can be found on the Spending Decision Report.

Councillors – please refer to the report sent out with this agenda.

103.2 Professional Planning Advice

Councillors are asked to consider if professional planning advice should be sought for particular planning applications and to agree a sum to be included in future budgets

Councillors – please refer to the report sent out with this agenda.

103.3 Donation to Ambulance First Responders Charity

Councillors are asked to consider a donation of £100.00 to the Ambulance First Responders Charity

Councillors – please refer to the report sent out with this agenda.

103.4 Donation of £500.00 to the Royal British Legion

Councillors are asked to consider a donation to the Royal British Legion of £500.00 towards the provision of three wreaths to be laid on Remembrance Sunday

Councillors – please refer to the report sent out with this agenda.

103.5 Autumn/Winter newsletter

Proposal for the Clerk to incur expenditure up to £1,500.00 for the printing and delivery of the Parish Newsletter.

Councillors – please refer to the draft newsletter sent out with this agenda.

103.6 Purchase of Christmas Tree and Surround Fencing

Proposal for the Clerk to incur expenditure up to £575.00 for the purchase of a 12ft Christmas Tree and white 900mm high picket fencing to surround.

Councillors – please refer to the report sent out with this agenda.

103.7 Repairs to benches

Proposal for the Clerk to incur expenditure up to £975.00 for the repairs and maintenance of benches in Aysgarth Park, Springfield Park and Braywood Cemetery.

Councillors – please refer to the report sent out with this agenda.

103.8 Works at Manor Grove

Proposal for the Clerk to incur expenditure up to £725.00 for the cutting of the hedges and the undergrowth at Manor Grove

Councillors – please refer to the report sent out with this agenda

103.9 Hedge Cutting

Proposal for the Clerk to incur expenditure up to £1800.00 for the cutting of hedges in the Parish Cemetery and Gallifords.

Councillors – please refer to the report sent out with this agenda.

103.10 Play equipment upgrades

Proposal for the Clerk to incur S106 expenditure of up to £6,500.00 to upgrade play equipment and ground surfaces across the three play areas.

Councillors – please refer to the report sent out with this agenda.

103.11 Councillor Allowances

Proposal to maintain Councillor Allowances at the current rate of £300.00
NB: Co-opted Councillors are not entitled to this allowance

103.12 Chairman's Allowance

Proposal to maintain the Chairman's Allowance at the current rate of £150.00

103.13 Payments List

Approval to pay accounts on payments list

Councillors – please refer to the report sent out with this agenda.

104/2018 Land Management

A meeting of the committee took place on 28th September 2018

Councillors – Please refer to the draft minutes and copy of the updated Tenancy Agreement sent out with this agenda

105/2018 IT Working Group

A meeting of the working group took place on 18th September
Councillors – Please refer to the notes sent out with this agenda

106/2018 Newsletter Working Group

A meeting of the working group took place on 17th August
Councillors – Please refer to the draft newsletter sent out with this agenda

107/2018 Traffic and Highways Working Group

A meeting of the working group took place on 17th September
Councillors are asked to advise the Clerk of any traffic issues they wish to be discussed with Borough Ward Councillors.
Councillors – Please refer to the notes sent out with this agenda

107.1 Results of the Consultation carried out to obtain the views of the traffic measures proposed by RBWM

Councillors are asked to consider their response to RBWM with regard to the outcome of the consultation with the residents of Moneyrow Green.
Councillors, please refer to the report sent out with this agenda

107.2 Formal request for a Traffic Road Order for Bartletts Lane

Councillors are asked to consider making a formal request to RBWM for a Traffic Road Order to restrict access to Bartlett's Lane
Councillors, please refer to the report sent out with this agenda

108/2018 General Matters

108.1 Borough Local Plan

Update from Cllr Elvin

108.2 Bray Neighbourhood Plan

Councillors are asked to consider the adoption of the amended Bray Parish Neighbourhood Plan
Councillors, please refer to the report sent out with this agenda

108.3 Parish Charter Consultation

Councillors are asked to provide their views on the revised Parish Charter Framework.
Councillors, please refer to the report sent out with this agenda

108.4 Laying of Wreaths

Councillors are asked to consider which Councillors will lay wreaths at each of the Parish Memorials to commemorate those who gave their lives in the service of their country.

108.5 Report on the recent RBWM Planning update sessions

Report from Cllr Graham

108.6 Bray Lychgate Trust

The Term of Office for Cllr Pierce as a nominated trustee on the Bray Lychgate Trust is coming to an end and Councillors are asked to re nominate for the next 4 year period.

109/2018 Bray

109.1 Request for Bray Green to be used for parking so that a Cycle event may take place

Councillors are asked to consider giving permission to use Bray Green for parking so a cycle event may take place on 1st and 2nd June.
Councillors – please refer to the correspondence sent out with this agenda

110/2018 Holyport

110.1 Request to use Holyport Green for a Carol Concert on 14th December 2018

Councillors are asked to consider giving permission to use Holyport Green for a Carol Concert on 14th December along with an area for parking.
Councillors – please refer to the correspondence sent out with this agenda

110.2 Update on Holyport Street Parking and Speed restrictions

Update from Cllr Kneen

110.3 Update on replanting of illegally felled trees at Lodge Farm

The Parish Office has been advised that the RBWM enforcement team is looking for authority to issue a tree replacement notice that will require planting in the next planting season.

111/2018 Fifiel

111.1 Request for a Christmas Tree to be erected on the Fifiel Open Space and a Carol Concert to take place there on 23rd December

Councillors are asked to consider giving permission to use Fifiel Open Space for a Carol Concert on 23rd December.

Councillors – please refer to the correspondence sent out with this agenda

112/2018 Chairman's Business

112.1 Topics for the Annual Electors Meeting

Councillors are asked to consider topics for inclusion at the next Annual Electors Meeting, which will be held in Bray Village Hall.

113/2018 RBWM Update

Report by the Borough Ward Councillor on Borough Activities

Cllr Dudley

Upcoming RBWM Council meetings

11th Oct – Local Access Forum (new)

18th Oct – Planning and Housing Overview & Scrutiny Panel

24th Oct – Maidenhead Development Management Panel

25th Oct - Cabinet

30th Oct - Parish Conference

31st Oct – Borough Wide Development Management Panel

6th Nov - Local Access Forum

15th Nov – Highways, Transport & Environment Overview & Scrutiny Panel

114/2018 Action List

Councillors – Please refer to the report sent out with this agenda

115/2018 Correspondence and Councillors Forum

116/2018 Date of next Main Council Meeting

The next meeting of the council will be on Monday 19th November 2018