



# Bray Parish Council

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## Accessibility Statement

This website is run by Bray Parish Council. We want as many people as possible to be able to use this website. For example, that means you should be able to:

- change colours, contrast levels and fonts
- zoom in up to 300% without the text spilling off the screen
- navigate most of the website using just a keyboard
- navigate most of the website using speech recognition software
- listen to most of the website using a screen reader (including the most recent versions of JAWS, NVDA and VoiceOver)

We've also made the website text as simple as possible to understand.

[AbilityNet](#) has advice on making your device easier to use if you have a disability.

### How accessible this website is

We know some parts of this website are not fully accessible:

- the text will not reflow in a single column when you change the size of the browser window
- you cannot modify the line height or spacing of text
- most older PDF documents are not fully accessible to screen reader software
- live video streams do not have captions
- some of our online forms are difficult to navigate using just a keyboard
- you cannot skip to the main content when using a screen reader
- there's a limit to how far you can magnify the map on our 'contact us' page

### What to do if you cannot access parts of this website

If you need information on this website in a different format please contact the Clerk by email at [clerk@brayparishcouncil.gov.uk](mailto:clerk@brayparishcouncil.gov.uk) or phone 01628 777997.

We will consider your request and get back to you within 20 working days.

### Reporting accessibility problems with this website

We're always looking to improve the accessibility of this website. If you find any problems not listed on this page or think we're not meeting accessibility requirements, contact: the Clerk by email at [clerk@brayparishcouncil.gov.uk](mailto:clerk@brayparishcouncil.gov.uk) or phone 01628 777997.

### Enforcement procedure

The Equality and Human Rights Commission (EHRC) is responsible for enforcing the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018 (the 'accessibility regulations'). If you're not happy with how we respond to your complaint, [contact the Equality Advisory and Support Service \(EASS\)](#).

### Contacting us by phone or visiting us in person

Email: [clerk@brayparishcouncil.gov.uk](mailto:clerk@brayparishcouncil.gov.uk)

Phone: 01628 777997

Address: The Parish Office, Jubilee Room, Braywood Memorial Hall, Fifield Road, SL6 2NX

### Technical information about this website's accessibility

Bray Parish Council is committed to making its website accessible, in accordance with the Public Sector Bodies (Websites and Mobile Applications) (No. 2) Accessibility Regulations 2018.

This website is partially compliant with the [Web Content Accessibility Guidelines version 2.1](#) AA standard, due to the non-compliances listed below.

### **Non accessible content**

The content listed below is non-accessible for the following reasons.

### **Non compliance with the accessibility regulations**

Some images do not have a text alternative, so people using a screen reader cannot access the information. This fails WCAG 2.1 success criterion 1.1.1 (non-text content).

We plan to add text alternatives for all images by September 2020. When we publish new content we'll make sure our use of images meets accessibility standards.

### **Navigation and accessing information**

There's no way to skip the repeated content in the page header (for example, a 'skip to main content' option). This fails WCAG 2.1 success criterion 2.4.1 (bypass blocks).

It's not always possible to change the device orientation from horizontal to vertical without making it more difficult to view the content. This fails WCAG 2.1 success criterion 1.3.4 (orientation).

It's not possible for users to change text size without some of the content overlapping. This fails WCAG 2.1 success criterion 1.4.4 (resize text).

### **Disproportionate burden**

#### **PDFs and other documents**

Many of our older PDFs and Word documents do not meet accessibility standards - for example, they may not be structured so they're accessible to a screen reader. This does not meet WCAG 2.1 success criterion 4.1.2 (name, role value).

Some of our PDFs and Word documents are essential to providing our services. For example, we have PDFs with information on how users can access our services, and forms published as Word documents. By September 2020, we plan to fix these or replace them with accessible PDF pages.

### **Content not within scope of the accessibility regulation**

The accessibility regulations [do not require us to fix PDFs or other documents published before 23 September 2018](#) if they're not essential to providing our services. For example, we do not plan to fix agendas or minutes.

Any new PDFs or Word documents we publish will meet accessibility standards.

### **How we tested this website**

This website was tested during December 2019 by members of the Website Working Group. It was further tested by the Clerk during accessibility training provided through SLCC in April 2020.

A random sample of pages were tested as part of the setting of the tender process for the new website.

We tested: our main website platform, available at [www.brayparishcouncil.gov.uk](http://www.brayparishcouncil.gov.uk)

### **What we're doing to improve accessibility**

We have tendered for a new website at the current address, which is to be updated during August/September 2020 by the Parish Website Contractor, with a view to the website being fully compliant by the end of September 2020

This statement was prepared on 10<sup>th</sup> February 2020.

Updated: 19<sup>th</sup> March 2020.

Updated: 18<sup>th</sup> August 2020.

Approved: Main Council 24<sup>th</sup> August 2020

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